



## National Fire Protection Association

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**TO:** Technical Committee Members on Emergency management and Business Continuity  
**FROM:** Orlando Hernandez, *Staff Liaison*  
**DATE:** January 6, 2012  
**SUBJECT:** NFPA 1600 ROC Meeting

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**Date(s):** **March 20-22, 2012**

**Meeting Location:** **Crowne Plaza Union Station Hotel**  
**123 West Louisiana Street**  
**Indianapolis, IN 46225**  
**Phone: 317-631-2221 (Request Reservations Dept. or Dial #1**  
**when prompted and reference the NFPA Room Block Rate)**

**Meeting Time(s):** **The meeting is scheduled from 8:00 am to 5:00 pm**  
**(appropriate time zone) on the first day, and at the discretion**  
**of the Chair for the remainder of the meeting dates.**

### **Accommodation and Travel Information:**

For your convenience a fixed number of sleeping rooms have been blocked for this meeting at the rate of \$139.00 per night. **This room rate will be available until 2/27/12 or until the group block is sold-out, whichever comes first.**

NFPA's official travel agency, Colpitts World Travel, can assist you with your travel arrangements and is able to offer discounted fares with American, Delta and United Air Lines as well as Avis Car Rental. Colpitts can be reached at 617-984-7313 or 800-795-9500.

### **Additional Meeting Information:**

The agenda and any other meeting materials will be mailed to you at a later date. If you have any questions, please feel free to contact Yvonne Smith, *Project Administrator* at 617-984-7489 or via e-mail at [ysmith@nfpa.org](mailto:ysmith@nfpa.org).

**Please remember that attendance at Committee Meetings is required in accordance with the Regulations Governing Committee Projects.**

C. Standards Administration