



# NFPA

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**TO:** Technical Committee on NFPA 497 & 499

**FROM:** Martha H. Curtis, Staff Liaison

**SUBJ:** ROC Meeting Location and Dates for NFPA 497 & 499 ROC Meeting (F2011)

**DATE:** January 26, 2011

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Please be advised that the *lodging* for the Electrical Equipment in Chemical Atmospheres Committee ROC Meeting on **March 22-24, 2011, in Plano, TX** will be available at the Homewood Suites by Hilton in Plano, TX, while the ROC Meeting will be held *at the Offices of Intertek in Plano, TX*. The purpose of this meeting is to review the public comments that were received by the Comment Closing Date of March 4, 2011 at NFPA.

**Meeting Date:** March 22-24, 2011  
**Time:** 8:30 AM – 5:30 PM

**Meeting Location:** Intertek  
1809 10<sup>th</sup> St., Suite 400  
Plano, TX 75074  
Ph: 972-202-8800

**Intertek Room Rate:** \$119 + tax

**Lodging:** Homewood Suites by Hilton  
2601 E. George Bush Turnpike  
Plano, TX 75074  
Phone: 972-881-3339

**Cut-off Date:** Feb. 21<sup>st</sup>, 2011

**NFPA Travel Discount Link:** <http://www.nfpa.org/traveldiscounts>  
(for Airlines and car rental)

There is a small block of rooms, and Committee members are encouraged to stay at Homewood Suites by Hilton for convenience since they will provide transportation to the Intertek Offices.

Please make your hotel reservations as soon as possible. A meeting attendance form is attached. **Please return ASAP or by Feb. 21<sup>st</sup>**

The agenda and meeting material will be mailed to you at a later date. As always, feel free to call or email me if you have any questions at: 617-984-7496 or email at: mcurtis@nfpa.org or Carol Sances at 617-984-7951 or csances@nfpa.org.

**Attachments:** Meeting Attendance Form

**Note:** Please remember that the return of ballots and attendance at Committee Meetings is required in accordance with the Regulations Governing Committee Projects.

cc: C. Cronin, D. Baio, N. Walker, G. Colonna, support staff, File

## ROC MEETING ATTENDANCE REPLY

### Technical Committee on NFPA 497 & 499

**Intertek  
1809 10<sup>th</sup> St., Suite 400  
Plano, TX 75074  
Ph: 972-202-8800**

**March 22-24, 2011**

\_\_\_\_\_ I (plan to) attend the Committee Meeting.

\_\_\_\_\_ I (am unable to) attend the Committee Meeting.

\_\_\_\_\_ I am unable to attend the Committee Meeting, but **I would like to participate in the meeting by Live Meeting and Conference call.**

\_\_\_\_\_ I (plan to) attend the ROC Committee Meeting and **will need lodging on the night of March 24<sup>th</sup>** (for room block planning purposes).

Print Name: \_\_\_\_\_

**Please return ASAP or by Feb. 21<sup>st</sup> to:**

Carol Sances  
NFPA  
1 Batterymarch Park  
Quincy, MA 02269-9101  
Tel: (617) 984-7951  
Fax: (617) 984-7110  
Email: csances@nfpa.org