

Minutes  
December 12, 2009, 0830-1500  
Metro Board Meeting  
Salt Lake City, Marriott Downtown, 75 South West Temple

Board Members in Attendance

Robert "Bob" HENDRICKS, President  
Gregory "Greg" FREDERICK, Vice President  
James "Jim" KAY, Secretary  
Ned PETTUS, Jr., Treasurer  
William "Bill" McCAMMON, Senior Board Member  
Steve DEAN, Board Member  
William "Bill" STEWART, Immediate Past President  
William "Shorty" BRYSON, Past President  
Russell "Russ" SANDERS, Executive Secretary/Recording Secretary

Staff and Representatives in Attendance

Victoria "Vicki" LEE, IAFC Staff Liaison  
Luther FINCHER, IAFC-Metro Board Representative

Welcome & Opening Comments – HENDRICKS

President's Report – HENDRICKS

Presidential Appointments: Confirmed the following appointments: National Fallen Fire Fighter Foundation Board – Doug BARRY; NFPA 1710/IAFF Liaison – William BRYSON; PSST – William McCAMMON; Safe Place – Robert HENDRICKS; NFPA Data-Exchange Project – Keith RICHTER; IAFC Conference Planning – Gregory FREDERICK; UL Smoke Detector Task Group – Ned PETTUS; and, Sprinkler Initiative Act Liaison – Dennis COMPTON.

SANDERS advised that Robert SABA, the point of contact for the Technologies Transfer MOU between the Metro and FirstLink, a DoD National Center of Excellence for Technology Transfer to First Responders, is ill and will retire. SANDERS will contact SABA to determine if FirstLink is interested in continuing its partnership with the Metro. If FirstLink does want to renew the MOU, HENDRICKS advised that DEAN will be the Metro Point of Contact. (NOTE: SANDERS has contacted ROONEY and report back to the Board after he receives a reply.)

2010 Elections: After considerable discussion, HENDRICKS advised that he will not run for a second term in Memphis. Therefore, when HENDRICKS moves to Immediate Past President (May 2010), there will be two vacancies on the Board (Alternate and Board Member positions). The Board decided to leave both positions vacant and let all interested chiefs run for the open positions in Memphis. As Immediate Past President/Elections Chair, STEWART will notify the membership.

Safe Place: Gave an overview of Safe Place goals, objectives and accomplishments. Advised that the Executive Director will step down in July.

PSST Meeting: Along with FDNY Chief CASSANO and Charlottesville, Virginia Chief WERNER, attended a PSST meeting in NYC. Several other organizations were also in attendance.

PSST: McCAMMON gave a historical overview of the PSST and the 700 MHZ initiative. The current objective is to secure an additional 10 MHZ and allow some of the pilot programs to move forward. The PSST needs to grow in order to manage the spectrum.

Metro Logo Shirt: Showed the group two Metro-logo shirts developed by a local vendor. **Motion by FINCHER to purchase two logo shirts for each executive board member. Second by PETTUS. Unanimous Approval.** HENDRICKS will order the shirts.

#### Vice President's Report – FREDERICK

IAFC Conference Planning Committee: Attended a meeting in Chicago to discuss the upcoming FRI program. The committee reviewed presentations and proposals. One objective is to have a program that encourages more Metro Chiefs to attend.

May 14-20, 2010 Memphis Conference Program: Working on filling the time slots and finding an interesting keynote speaker. Has received approximately 12 proposals to date.

#### Secretary's Report – KAY

Provided a written report that included an overview of the following: conferences and meetings attended; NFPA Urban Fire Safety Project; NFPA Urban Fire Safety Task Force; presumptive legislation in Canada; sprinkler bill (Private Members Bill); and recruitment. KAY noted that he has sent six "Welcome to the Metro" letters and seven invitations to join the Metro.

Urban Fire Safety Project: Working with Cleveland and Philadelphia to continue the work that was done in Columbus, Milwaukee and Louisville. Hamilton has developed a Community Outreach program with personnel assigned to each station. Also participated in the Urban Fire Safety Task Force held at NFPA headquarters.

#### Treasurer's Report – PETTUS

Through October the beginning balance was \$251,304, total income \$72,808, total expenses \$21,257 with an ending balance of \$302,855. Submitted a proposed 2010 budget as follows: Total income projected \$70,000, expenses \$21,810 with a balance of \$48,190.

Recent Revenue Sources were reported as follows: March 2, 2009: \$21,472 from Virginia Beach; July 2, 2009: \$4,400 from Los Angeles; July 15, 2009: \$20,000 from UASI; and, November 9, 2009:

\$33,200 from Edmonton. (LEE advised that she will follow up with Los Angeles about the \$4,400 check, as the IAFC has not yet received it.)

FINCHER advised that a new group is managing the UASI conference and the Metro will no longer get the revenue agreed to in the MOU (50% of the conference surplus up to \$10,000). McCAMMON suggested that the proposed budget be adjusted to reflect this potential loss of revenue. BRYSON suggested that a letter be sent to the new UASI group advising that we would like to continue the partnership. If they will not continue the MOU, we should discourage participation by our members.

**Motion to by McCAMMON to accept the treasurer's report with an amendment to reduce the proposed donations in the 2010 budget from \$40,000 to \$20,000 to reflect the potential UASI loss. Second by KAY. Unanimous Approval.**

Invoice billing: LEE advised that the new billing policy goes into effect in January. Metro members will now be issued a membership card. LEE will send the executive board suggested designs for review/approval. LEE explained that invoices would first be sent via email and followed by a written notice if necessary. When new members join the Metro their dues would be prorated (i.e. if a member joins in July he/she would be invoiced for 6 months dues).

Sleep Deprivation Study: PETTUS advised that Columbus is participating in a sleep deprivation study.  
Board Member's Report – DEAN

Expressed appreciation for having the opportunity to serve on the Board.

Senior Board Member's Report – McCAMMON

NFPA Board of Directors Report: No report at this time. Due to family issues, McCAMMON was unable to attend the last Board meeting.

Immediate Past President's Report – STEWART

New Members – International: Reported on new Canadian and International Chiefs.

IFE Update: Gave a brief overview of the Institute of Fire Engineers. Reported on his travels, goals and objectives as the International President. Also spoke about the devastating results of wildland fires in Australia, which he observed firsthand as the IFE President.

This being his last Board meeting, STEWART thanked everyone for their support and expressed his appreciation for having the opportunity to serve.

Past President's Report – BRYSON

Metro-IAFF Alliance Issues/Update: The relationship is going very well. BRYSON has been very involved in reviewing the AFG/SAFER rewrites. SANDERS advised that the IAFF has asked that the Metro appoint a DC-Metro representative to work with BRYSON. The Board agreed that we should appoint a person to attend last-minute and routine meetings in DC. SANDERS will work with the DC-Metro Chiefs to identify a representative and get back to the IAFF. The Board

agreed that the representative could be an assistant chief or other officer who has expertise in AFG/SAFER grants. (Update: SANDERS advised that Metro Chiefs Jim Clack, Baltimore City, and Kevin McGee, Prince William County, have agreed to accept this responsibility. Jim will be Shorty's primary POC and Kevin will serve in a back-up role. Shorty will schedule a conference call after the holidays to establish appropriate protocols. SANDERS has notified the IAFF.)  
NFPA 1710 Update: The new edition is out. BRYSON is now the TC Chair. The next edition of the standard will be published in 2015.

IAFF/NIST/WPI Staffing & Deployment Study: The final document is now complete; however, it cannot be released until it goes through a NIST approval process (which should be complete in January).

#### IAFC Board Update – FINCHER

Provided a written report that listed meetings and events attended. Also, distributed an IAFC document pertaining to the January 11-15 and 18-22 SAFER grant program peer review panels. Explained the need for the Metro to have informed members participating on these review panels. **Motion by BRYSON to have FINCHER represent the Metro at the January 11-15 SAFER grants peer review session and for DEAN to represent the Metro at the January 18-22 session. Second by McCAMMON. Unanimous Approval.**

Distributed an IAFC document pertaining to budget and organizational issues, which will be discussed at the upcoming IAFC BoD meeting.

#### Executive Secretary's Report – SANDERS

Future SLC Meetings: The next Salt Lake City meeting will be mid January 2011. LEE advised that the LMI meeting is January 19-21 in Phoenix and the IAFC Board meeting will be late January. SANDERS has set tentative dates of January 21 (arriving in the evening) with departure on Sunday, January 23, 2011. If we have anyone traveling from the LMI in Phoenix, they should be able to easily make the short flight from Phoenix to SLC for our Friday evening dinner meeting on 21<sup>st</sup>.

Sprinkler Incentive Act: SANDERS will notify COMPTON that he has been assigned as the Metro liaison on this project. COMPTON will work with other sprinkler advocates and assist by getting individual Metro Chiefs to work with their elective leaders. (NOTE: SANDERS notified COMPTON on 12/13/09.)

UL 217 Task Force on Smoke Alarm Markings: SANDERS will advised UL (Dan Ryan [daniel.p.ryan@us.ul.com](mailto:daniel.p.ryan@us.ul.com)) that PETTUS will be the Metro representative on this task force. (NOTE: 12/13/09 SANDERS notified Mr. RYAN and he contacted PETTUS on 12/14/09.)

Urban Fire Forum: SANDERS has received approval for the 2010 UFF. The dates will be Thursday, October 21 (arrival in time for a reception in the evening) and departure on Sunday, October 23.

Closing Banquet Suggestion: Suggested that the annual conference closing banquet include recognition of fallen fire fighters. All present agreed.

Strategic Meeting – USFA: SANDERS, along with NFPA President SHANNON and his senior staff, met with USFA Administrator COCHRAN to discuss goals, objectives and strategic partnerships.

Old Business

FINCHER advised that the CFSI dinner is Thursday, April 29. BRYSON will coordinate with IAFF staff to schedule the Metro-IAFF annual meeting.

New Business

EMS Document: STEWART distributed a document (via email) authored by a member of the Toronto EMS. The hypothesis is that it is unsafe for fire apparatus to respond to medical calls. STEWART strongly disagrees with this hypothesis and wanted everyone to be aware that this document is circulating.

Adjourn

**Motion by FINCHER to adjourn at 1500 hours. Second by BRYSON. Unanimous Approval.**