



***Remembering When*TM: A Fire and Fall Prevention
Program for Older Adults Conference
November 15–17, 2009; Hyatt Regency, Boston, Massachusetts**

Reaching Older Adults through Home Visits

The National Fire Protection Association is committed to helping communities reduce fire and fall injuries and deaths among older adults. Since 1999, communities throughout North America have implemented the *Remembering When* program, reaching thousands of older adults. For the third year, NFPA will select representatives from up to 40 communities to attend the *Remembering When* Conference, which will emphasize reaching older adults through home visits, to ensure that the program reaches the most vulnerable of older adults. For this purpose, we are asking fire departments to partner with an agency whose main outreach to older adults is through home visits. Such agencies may include visiting nurse associations, home health care agencies, church outreach groups, and other organizations.

Here's What We're Looking for from Local Communities

- A partnership to support the implementation of *Remembering When* at the local level.
- A two-person team that includes the fire department and an agency serving older adults in the community through home visits, such as visiting nurses associations, home health care agencies, places of worship, or other groups. The partner agency must already have a home visit mechanism in place since it will conduct the home visits. After training in Boston, the fire department will train home visitors on the *Remembering When* program.
- Partners must have the authority, commitment, and ability to oversee local implementation of the *Remembering When* program.

Here's What You'll Receive

Each *Remembering When* Conference Award is valued at more than \$4,000 and includes:

- A training workshop in Boston on November 15 through 17, 2009 for each two-member team. NFPA will cover the expense of travel, hotel, and group

meals for each team. Attendance at all sessions is mandatory. All events and meals are funded for invited attendees only.

- One *Remembering When: Fire and Falls Prevention* program curriculum for each team member.
- One hundred “How to Prevent Fires” brochures for distribution to older adults.
- One hundred “How to Prevent Falls” brochures for distribution to older adults.

Team Requirements

After the conference, each team will take what it’s learned back to its community. Specifically, each team will do the following:

- The fire department will conduct a minimum of five group presentations.
- The fire department will conduct at least two train-the-trainer sessions for the partner agency home visitors.
- The home visitor agency will conduct at least 25 home visits.
- The home visitor agency will integrate agreed-upon materials from the *Remembering When* program into its home visits.
- Each team will submit a final report to NFPA, including a summary of how the agency integrated *Remembering When* materials into its home visits to all older adults served.

Official Rules

- Applications must be typed, single-sided, and double-spaced. Submit one copy of the application no later than the close of business on August 3, 2009. The judges’ decision is final and NFPA reserves the right not to grant all 40 awards.
- Applications submitted become the property of NFPA and cannot be returned.
- NFPA will notify award recipients on or before September 4, 2009.
- Include the following form with your application and mail or fax to:

2009 *Remembering When* Award
Attention: Lynne Winnett
National Fire Protection Association
1 Batterymarch Park
Quincy, MA 02169-9101
FAX 617-984-7222

Questions? Call or e-mail Sharon Gamache, director of High-Risk Outreach Programs, at 617-984-7286 or sgamache@nfpa.org.



**2009 *Remembering When*™ Conference
Reaching Older Adults through Home Visits Application Form**

Community: _____

List the *Remembering When* team members who, if selected, will travel to Boston, MA, to attend the training workshop, November 15-17, 2009. List name, title, and agency for each team member. (Note: Upon grant confirmation, NFPA will purchase non-refundable airline tickets in the names of the following authorized representatives. Changes in the team members and any subsequent penalties or fees for issuing new tickets will be the responsibility of the *Remembering When* team.)

Fire Department

Name: _____ **Title:** _____

Fire Department: _____

Street Address for express deliveries: _____

P.O. Box: _____

City: _____ **State/Province:** _____

Zip/Postal Code: _____ **Telephone:** _____

Fax: _____ **E-Mail:** _____

Home Visiting Partner Agency

Name: _____ **Title:** _____

Agency: _____

Street Address for express deliveries: _____

P.O. Box: _____

City: _____ **State/Province:** _____

Zip/Postal Code: _____ **Telephone:** _____

Fax: _____ **E-Mail:** _____

E-mail announcements and information will go to both partners. However, the fire department team member will serve as NFPA's primary contact. The fire department representative will be the lead person on the team responsible for full compliance with all grant requirements.

NFPA will judge applications on the quality and thoroughness of the following:

1. Letter of commitment from the chief of the fire department supporting the participation of the fire department in this project. (25 points)
2. Letter of commitment from the home visiting agency supporting the participation of the agency in this project and briefly outlining the agency's role and ability to conduct home visits in the project. (25 points)
3. An essay (about 400 words) stating why your community should be selected to receive a 2008 *Remembering When* Conference Award. (50 points)

Remember: Applications must be typed, single-sided, and double-spaced.

Mail or fax completed applications to:

2009 *Remembering When* Conference
Attention: Lynne Winnett
National Fire Protection Association
1 Batterymarch Park
Quincy, MA 02169-9101
FAX 617-984-7222

Applications must be received at NFPA on or before August 3, 2009.