

# Administrative and Advisory Committees

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After each committee is an indication of the scope of committee activity and, where appropriate, a reference to the NFPA publications for which it is responsible.

## Advisory Committee on Adoption and Use of the *National Electrical Code*<sup>®</sup> (*NEC*<sup>®</sup>) and Related Documents

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**CHAIR:** **Jack Wells** Pass & Seymour/Legrand, Inc., 50 Boyd Avenue, PO Box 4822, Syracuse, NY 13221-4822

**James W. Carpenter** International Association of Electrical Inspectors, 901 Waterfall Way, Suite 602, Richardson, TX 75080

**Donald A. Mader** Underwriters Laboratories, Inc., 333 Pfingsten Road, Northbrook, IL 60062

**H. Brooke Stauffer** National Electrical Contractors Association, 3 Bethesda Metro Ctr., Suite 1100, Bethesda, MD 20814-5372

**John W. Troglia** Edison Electric Institute, 860 Kurtis Drive, Elm Grove, WI 53122

ALTERNATES:

**Robert E. Bernd** Underwriters Laboratories, Inc., 333 Pfingsten Road, Northbrook, IL 60062

†Nonvoting

**Frank K. Kitzantides** National Electrical Manufacturers Association, 1300 N. 17th St., Suite 1847, Rosslyn, VA 22209

**Scope:** Advise and assist the President of the Association in facilitating acceptance and use of the *National Electrical Code* and related documents, and promote uniform application of the *Code* and associated documents.

The Committee is also responsible for the model law providing for inspection of electrical installations.

Staff Liaison: **Mark W. Earley**

## Center for High-Risk Outreach Presidential Advisory Committee

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**CHAIR:** **James McMullen** President, The McMullen Company, Inc. 1261 Lake Blvd., Suite 250, Davis, CA 95616-5668

**EXECUTIVE DIRECTOR:** **Sharon Gamache**† NFPA Center for High-Risk Outreach, Staff Representative, 1 Batterymarch Park, Quincy, MA 02169-7471

**Sherman Carthen** International Association of Black Professional Fire Fighters, IABFF, 6209 Wildwood Drive, Oklahoma City, OK 73105

**Pedro Flores** Regional Fire Marshal, Navajo Regional Office, Bureau of Indian Affairs, Federal Bldg., Rm. 310, 301 West Hill Street, Gallup, NM 87301

**Ernest J. Grant** R.N., M.S.N., Nursing Education Clinician, Burn Outreach, North Carolina Jaycee Burn Center, University of North Carolina Hospitals, 101 Manning Drive, Chapel Hill, NC 27514

**Salvador Morales** Past President, National Association of Hispanic Fire Fighters, NAHF, 2702 Park Run Drive, Arlington, TX 76016

**G. Richard Morris** 77 Chiswell Crescent, Toronto, ON, M2N 6G2, Canada

**Nancy J. Trench** Assistant Director, Fire Protection Publications, Oklahoma State University, 930 North Willis, Stillwater, OK 74078-8045

**Jack Wells** Vice President, Corporate Development, Pass & Seymour/Legrand, Inc., 50 Boyd Avenue, PO Box 4822, Syracuse, NY 13209

**Scope:** A presidential advisory committee appointed by the NFPA President provides expert advice to the Center on technical and educational issues of fire and burn safety related to high-risk audiences. The committee shall report its activities annually to the NFPA Board of Directors.

## Flammable Liquids Field Service Advisory Committee

CHAIR: **Vacant**

**John A. Davenport** Industrial Risk Insurers, 4889 Wakema Road, West Point, VA 23181-3628

**Richard S. Kraus** Petroleum Safety Consultants, 8712 Chippendale Court, Annandale, VA 22003-3807 (Rep., American Petroleum Institute)

**Scope:** The Committee is established to provide advice and assistance to the President of the Association for the Flammable Liquids Field Service effort.

Staff Liaison: **Robert P. Benedetti**

## Gases Field Service Advisory Committee

CHAIR: **Vacant**

**Larry T. Ingels** American Gas Association, Inc., 1515 Wilson Blvd., Arlington, VA 22209

**Carl T. Johnson** Compressed Gas Association, 1725 Jefferson Davis Hwy., Arlington, VA 22202

**Scope:** The Committee is established to provide advice and assistance to the President of the Association for the Gases Field Service effort.

Staff Liaison: **Theodore C. Lemoff**

## Marine Chemist Qualification Board (MCQB)

CHAIR: **Christopher Scott** T. T. Barge, Inc., PO Box 9064, Bridge City, LA 70096

EXECUTIVE SECRETARY: **Guy R. Colonna**† NFPA, 1 Batterymarch Park, Quincy, MA 02169-7471

†Nonvoting

**Kimble R. Lehman** National Maintenance and Repair, Inc., PO Box 38, Hartford, IL 62048

**Terry C. Guidry** Bollinger Shipyards, Inc., PO Box 250, Lockport, LA 70374

**Timothy O'Connor** Keystone Shipping Co., One Bala Plaza East, Suite 600, Bala Cynwyd, PA 19004-1496

**Richard R. Miner** Intermodal Transportation Services, Inc., 175 Paramount Drive, Raynham, MA 02767

ALTERNATE:

**Kenneth L. Mercer** Marine Chemists, Inc. of Texas, PO Box 12477, Beaumont, TX 77726 (Alt. to Christopher Scott)

NONVOTING:

**Robert Hennessy** Commandant (MOS-3), U.S. Coast Guard, 2100 2nd Street, S.W., Washington, DC 20593

**Matthew Barker (alternate)** Commandant (MOS-3), U.S. Coast Guard, 2100 2nd Street, S.W., Washington, DC 20593

**Joseph Daddura** U.S. Dept. of Labor — OSHA, 200 Constitution Avenue, N.W., Washington, DC 20210

**Jon Nelson** Office of Assistant Secretary to the Navy, 1000 Navy Pentagon, Washington, DC 20350-1000

Staff Liaison: **Guy R. Colonna**

## Regulations (MCQB)

ADOPTED APRIL 1967

(AMENDED NOVEMBER 1998)

For the purpose of certifying Marine Chemists, the Board of Directors of the National Fire Protection Association shall appoint a Marine Chemist Qualification Board (hereinafter called the Board). This Board shall be organized and shall function in accordance with the regulations that follow. Certificates are issued upon information believed to be reliable but no other representation and no warranty or guarantee, express or implied, is made in connection therewith. In addition, neither the Association nor any of its officers, directors, committees, committee members, or employees assume any responsibility for any misrepresentation, error of judgment, default, or negligence of the holder of a certificate.

### ORGANIZATION OF THE BOARD

1. The Board shall consist of five members, appointed by the Board of Directors of the National Fire Protection Association. The membership of the Board shall have a representative of the tank ship operators, the shipyards, the Marine Chemists Association, the marine insurance industry, and a practicing Marine Chemist. Membership on the Board shall be available to the U.S. Coast Guard (USCG), the U.S. Navy (USN), and the Occupational Safety and Health Administration (OSHA) of the U.S. Department of Labor. Such membership shall be on a voting or nonvoting status as the named government agency shall determine. The individual representing each named government agency shall be nominated by that agency and subject to the approval of the Board of Directors of the National Fire Protection Association. Members of the Board shall be appointed to serve three-year terms except for the member from the USCG, OSHA, and USN who shall serve at the discretion of the parent agency or unless terminated by the Board of Directors of the National Fire Protection Association. Members serving three-year terms may serve no more than two consecutive full three-year terms.

2. The Board Chair shall be appointed by the National Fire Protection Association Board of Directors from among the members of the Marine Chemist Qualification Board.

3. The Marine Chemist Qualification Board shall advise the Board of Directors of the National Fire Protection Association on the establishment of or amendment to the Rules for the Certification and Recertification of Marine Chemists, which shall be adopted by the Board of Directors.

4. Based upon the Rules for the Certification of Marine Chemists, the Board shall act on applications for certification and recertification as a Marine Chemist or for registration as a trainee, and may issue a certificate or deny certification, or registration to an applicant. In its consideration of any application, the Board shall apply the Rules and make appropriate determinations regarding the qualifications of any applicant.

5. The Board may suspend or cancel a certificate in accordance with the Rules.

6. The Board shall renew certificates providing that the Marine Chemist requesting renewal meets the requirements of the Board and the Rules.

7. Action on applications for certification shall be by written ballot of the Board. If a member of the Board votes against certification of an applicant or fails to return a ballot within 30 days, the application of that applicant shall be held for review and discussion at the next meeting of the Board.

8. The Board shall recommend to the Board of Directors of the National Fire Protection Association a suitable processing fee and a fee for renewal of certification.

9. Robert's Rules of Order, Revised, shall govern at meetings of the Board, except as may otherwise be provided in these Regulations.

10. The Board shall keep a record of its proceedings and a register of all applications for certification including the application, the responses of the references, supplementary material submitted with the application, including letter ballots, and such other information as may be deemed necessary by the Board.

11. The Board shall submit annually to the Board of Directors of the National Fire Protection Association a report of its transactions of the preceding year.

#### **SECRETARY OF THE BOARD**

12. The President of the Association shall appoint a Secretary to the Board who shall be a member of the Association staff.

#### **DUTIES OF THE SECRETARY**

13. The Secretary of the Board shall receive applications for certification and the processing fee, shall solicit the recommendations of references, shall request action on each application from the Board, and shall perform such other duties as may be requested by the Board or assigned by the President of the Association.

14. The Secretary shall record the certificate number awarded to each certificated Marine Chemist and the expiration date.

15. Annually a roster of certificated Marine Chemists shall be published by the Secretary. The roster shall be mailed to each certificated Marine Chemist and furnished to others on request.

#### **APPEALS TO THE BOARD**

16. Any person who shall feel aggrieved by any action of the Board in denying or suspending that person's certificate or any other action taken by the Board may appeal therefrom to the Board of Directors of the National Fire Protection Association. The procedures for appeals to the Board of Directors and the procedures for hearings shall apply to any appeal.

#### **TERMINATION OF APPOINTMENTS**

17. The term of office of members of the Board may be terminated at the discretion of the Board of Directors.

## **Procedures for Appeals to the Board of Directors from Decisions of the Marine Chemist Qualification Board**

1. An appeal to the Board of Directors of the National Fire Protection Association of a decision of the Marine Chemist Qualification Board shall be filed within 15 days following the Board's action and shall include a brief statement present the issues on appeal. Twenty copies of the statement including any essential attachments and exhibits to the statement of appeal shall be filed.

2. The Board of Directors, or any subcommittee acting on behalf of the Board of Directors, will have before it the record of the proceedings before the Marine Chemist Qualification Board. In addition, the Board of Directors may seek technical assistance from staff or any other source or persons deemed appropriate by the Board of Directors.

3. Should the Board of Directors determine that it is necessary or appropriate to solicit other views, persons presenting other views may be afforded ten days within which to file comments on the appeal.

4. All appeals shall be resolved upon the written submission of the appellant and the record before the Board of Directors as described above unless the appellant requests the privilege of making an oral presentation and that privilege is granted. In that case, the appellant shall be assessed a filing fee of \$2,500 to be posted with the appeal. This fee may be reduced or waived by the President upon application of the appellant if good cause for reducing or waiving the fee is presented. If a hearing is granted, the Procedures for Hearings shall be followed.

5. Unless the Board of Directors otherwise orders, the authority to consider and decide an appeal to the Board of Directors shall be delegated to a Subcommittee of the Board. Subcommittees shall be appointed by the President with the approval of the Chair of the Board or, in the event of his or her unavailability, the First or Second Vice Chair.

6. Subcommittees shall consist of three or more members of the Board of Directors. The criteria for selection and appointment of Appeals Subcommittee members shall be as follows:

(a) A subcommittee member shall be a person who can decide the appeal on the merits in an impartial manner.

(b) A subcommittee member shall not have any conflicts of interest. (A conflict of interest is defined as any situation in which a decision on an appeal could substantially and materially affect the member's financial or business interest.)

(c) Each appeals subcommittee shall to the extent practicable represent diverse interests within the Association.

In making a decision of whether or not to serve on a Subcommittee, the member may consult with the NFPA General Counsel.

Any challenge to the composition of the Subcommittee that is not resolved, shall be referred by the President to the Executive Committee for resolution.

7. Any of the deadlines or requirements set forth in the appellate process may be waived by the Subcommittee upon application of the appellant or any other party for good cause shown, or in the discretion of the Subcommittee.

8. The Board of Directors may determine to instruct the Subcommittee or the Executive Committee as to precisely how it shall conduct any appeal.

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†Nonvoting

## Marine Field Service Advisory Committee

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**CHAIR: Lamar E. Labauve** Delta Lab & Gas Testing, Inc., 18066 John Broussard Road, Prairieville, LA 70769

**EXECUTIVE SECRETARY: Guy R. Colonna**† NFPA, 1 Batterymarch Park, Quincy, MA 02169-7471

**MEMBER EMERITUS: Linwood E. Temple** 35 Park Street, Bath, ME 04530

**Francis J. Calton** American Bureau of Shipping, 45 Eisenhower Drive, 2nd Fl., Paramus, NJ 07652

**Robert Clinton** American Waterways Operators, 801 N. Quincy Street, Suite 200, Arlington, VA 22203

**Joseph J. Cox** Chamber of Shipping of America, 1730 M Street, N.W., Suite 407, Washington, DC 20036

**William Erny** American Petroleum Institute, 1220 L Street, N.W., Washington, DC 20005

**Franklin W. Losey** American Shipbuilding Association, 600 Pennsylvania Avenue, S.E., Suite 305, Washington, DC 20003

**Edward J. Willwerth** Marine Chemist Association, Inc., PO Box 773, Plymouth, MA 02362

**Edward F. Wilmot** Great American Insurance Companies, 125 Maiden Lane, New York, NY 10038

**Daniel Youhas** Shipbuilders Council of America, 1445 F Street, N.W., Suite 225, Washington, DC 20005

**Scope:** This Committee is established to advise and assist the President of the Association in the administration of the Marine Field Service and to facilitate communication between the sponsoring elements of the maritime industry and the management of the Association. The Committee will consult with the President in the selection and appointment of staff personnel assigned to the Service, will provide advisory assistance to the President in its administration, and will receive periodic reports thereof.

## Physical and Chemical Data Consistency Advisory (PCDCA) Committee

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**CHAIR: Herbert W. Cooper, PhD** CodeLamp Corp., Jericho, NY

**EXECUTIVE SECRETARY: Amy Spencer**† NFPA, 1 Batterymarch Park, Quincy, MA 02169-7471

**Richard Gowland** Dow Chemical, King's Lynn, Norfolk, Great Britain

**Arthur Krawetz, PhD** Phoenix Chemical Laboratory, Inc., Chicago, IL

**William Lawrence** FM Global, Norwood, MA

**Milton Norsworthy** Arch Chemicals, Inc., Charleston, TN

**Curtis Payne** U.S. Coast Guard, Washington, DC

**David Wechsler** The Dow Chemical Company, Freeport, TX

**Erdem Ural** Loss Prevention Science & Technologies, Inc., Stoughton, MA

**Scope:** In order to have consistent data throughout NFPA codes and standards, this PCDCA Committee shall be responsible for maintaining accurate and uniform physical and chemical data values, including source information, to committees of the Association. Initial data will be provided by the individual NFPA Technical Committees, and will be verified and maintained in the database by the PCDCA Committee. The respective Technical Committees will still be responsible for providing input and recommendations for addition or modification of data to the PCDCA and keeping the PCDCA aware of any changes in data in their respective fields of expertise. Similar to the NFPA Glossary of Terms project, the NFPA Technical Committees will then use this database for the official values to use in their respective documents. The PCDCA Committee is also responsible for resolution of questions and policies (including data inconsistencies) relating to these data within NFPA codes and standards. This Committee shall report its activities annually to the Secretary, NFPA Standards Council.

## Toxicity Technical Advisory Committee

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**CHAIR: Richard G. Gann** U.S. National Institute of Standards and Technology, 100 Bureau Drive, Stop 8650, Gaithersburg, MD 20899-8650

**SECRETARY: Casey C. Grant**† NFPA, 1 Batterymarch Park, Quincy, MA 02169-7471

**Craig Beyler** Hughes Assoc., Inc., 3610 Commerce Drive, Suite 817, Baltimore, MD 21227-1652

**Edward V. Clougherty** Worcester Polytechnic Institute, 20 Pleasant Valley Circle, W. Roxbury, MA 02132

**Christopher Laux** Connecticut Dept. of Public Safety, PO Box 2794, Middletown, CT 06457

**James P. Lyon** Huntsman Polyurethane, 286 Mantura Grove Road, West Deptford, NJ 08066

**Richard Pehrson** Minnesota State Fire Marshal Division, 444 Cedar Street, Suite 145, St. Paul, MN 55101

**Membership:** Recommended by the President and appointed by the Chair with the approval of the Board of Directors for terms of three years. The Chair of the Committee is appointed by the Board and limited to two three-year terms.

**Scope:** This Committee shall be responsible for providing recommendations to committees of the Association on questions and policies relating to assessing the toxicity of the products of combustion. This Committee shall report its activities annually to the Standards Council.

Staff Liaison: **Casey C. Grant**

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†Nonvoting