

REGULATIONS GOVERNING NFPA REPRESENTATIVES

ADOPTED BY BOARD OF DIRECTORS JUNE 1967

(AMENDED NOVEMBER 2001)

Section 1 Appointment.

1-1 Appointment of Members and Their Tenure. NFPA representatives to other organizations shall be appointed by the president, who may seek the recommendation of the Board of Directors and/or the Standards Council concerning the appointment of such representatives.

All such appointments are subject to annual review and reappointment by the president, and those members who exhibit lack of interest, knowledge, or responsibility shall not be reappointed and may be removed for the stated causes at any time.

Representation to another organization shall not in and of itself constitute an endorsement of the organization or of any document developed by the organization.

Section 2 Qualification.

2-1 Membership Qualifications. Each candidate shall submit statements to the president indicating the following:

- (a) Evidence of knowledge and competence in the work of the other organization
- (b) Assurance of ability to participate actively in the work of the other organization including responding to correspondence and attendance at meetings
- (c) What person or organization would fund participation
- (d) Agreement to notify the president of a change in status including employment or funding source

2-2 Selection. Selection and appointment shall be based on the qualifications of the applicant under the provisions of 2-1.

The person selected shall be familiar with the standards of the NFPA, if any, which impinge on the activities of the other organization. The person should preferably be a member of an NFPA committee having parallel or related interests or a member of the NFPA staff.

Section 3 Authority and Responsibilities.

3-1 Authority and Responsibilities. Following appointment, each NFPA representative to other organizations shall advance, insofar as possible, the objectives of the NFPA to promote the science and improve the methods of fire protection, fire prevention, electrical safety, and other safety-related goals and shall advance the policies of the association as expressed in its codes and standards. If questions of policy or technical issues arise in which the NFPA representative feels the need for additional guidance, assistance shall be sought through the NFPA executive office, the secretary of the Standards Council, or the staff liaison for the NFPA committee whose scope encompasses the subject.

In some cases, the scope of the activities of the other organization may be of such significance that the president may, at his discretion, appoint an advisory group to provide guidance and assistance to the NFPA representative. In such cases, the NFPA representative shall keep the advisory group fully informed of all issues and must secure direction from the advisory group prior to expressing an NFPA position.

Any proposed actions that are contrary to association policy as expressed in its codes and standards shall be reported immediately to the NFPA executive office or the secretary of the

Standards Council for communication to any affected NFPA committees, sections, and others as appropriate.

Final actions of other organizations cannot be approved or disapproved by an NFPA representative until they have been cleared with the NFPA executive office or any NFPA committee(s) whose scope encompasses the subject. NFPA committee clearance shall be processed through the secretary of the Standards Council. It is possible some questions may have to be referred to the NFPA Board of Directors or the Standards Council for decision.

3-2 Reporting of Final Actions. Approval or disapproval of any final or critical actions of other organizations by the NFPA representative shall be reported to the NFPA executive office or the secretary of the Standards Council so that such actions can be communicated, if appropriate, to any affected NFPA committees, sections, or the entire membership of the NFPA. This reporting is for the purpose of assuring that all interested and concerned NFPA members and committee members can be kept properly informed of activities in which the association is participating.