1. **Call to Order.** Call to order by Chair Marsha Mazz at 11:00 a.m. on October 5, 2021 via Microsoft Teams.

2. **Self-Introductions.** Members and guests introduce themselves.

3. **Chair Remarks.** Chair Marsha Mazz.

4. **Staff Remarks and Announcements.** Staff Liaison Kevin Carr.

5. **Approval of Minutes.** Review and approval of April 9, 2021 meeting minutes.

6. **Code Development Updates.** Updates from DARAC members on NFPA and non-NFPA code development activities pertaining to disability concerns.

7. **DARAC COVID-19 Discussion.** Vice-Chair Jessica Hubert to lead a discussion on disability concerns during the pandemic and possible content topic development moving forward.

8. **NFPA Digital Platform Update.** Staff Liaison Kevin Carr to provide an overview on social media/website/community portal/LiNK/NFPA outreach efforts.

9. **NFPA Standards Development.** Staff Liaison Kevin Carr to provide an update on the NFPA Standard Development Process.

10. **NFPA Fire Protection Research Foundation.** Update on 2020 project request and discussion on future possible project considerations.

11. **NFPA DARAC Bylaws Discussion.** Staff Liaison Kevin Carr provide an update on the existing bylaw.

12. **Review of Emergency Evacuation Planning Guide for People with Disabilities.** Task group (Yanchulis-Chair, Hubert, Mazz, Whalen) to present an update and facilitate a discussion.
13. DARAC Membership Discussion. Staff Liaison Kevin Carr to provide an update on membership.


15. Next Meeting.

DARAC
(Disability Access Review and Advisory Committee)

Minutes

Thursday, April 9, 2021
Microsoft Teams Conference Call

1. **Call to Order:** The meeting was called to order by Chair Marsha Mazz at 1:05 p.m. (EST) on Friday, April 9, 2021 via Microsoft Teams.

2. **Self-Introductions** of members and guests participating in the meeting.

<table>
<thead>
<tr>
<th>Present</th>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y</td>
<td>Marsha Mazz, Chair</td>
<td>United Spinal Association</td>
</tr>
<tr>
<td>Y</td>
<td>Jessica Hubert, Vice-Chair</td>
<td>Guardian Services, Inc.</td>
</tr>
<tr>
<td>N</td>
<td>Rocky Burks</td>
<td>Retired Access Manager, D.O.T, City of Sacramento, CA</td>
</tr>
<tr>
<td>Y</td>
<td>Kevin Brinkman</td>
<td>National Elevator Industry</td>
</tr>
<tr>
<td>Y</td>
<td>Glenn Hedman</td>
<td>University of Illinois at Chicago, Assistive Technology Unit, Department of Disability &amp; Human Development,</td>
</tr>
<tr>
<td>N</td>
<td>Tom Norton</td>
<td>Norel Service Company</td>
</tr>
<tr>
<td>N</td>
<td>Stephen Spinetto</td>
<td>Retired ADA Commissioner, City of Boston</td>
</tr>
<tr>
<td>Y</td>
<td>David Yanchulis</td>
<td>U.S. Access Board</td>
</tr>
<tr>
<td>Y</td>
<td>David Whalen</td>
<td>Niagara University</td>
</tr>
<tr>
<td>Y</td>
<td>Kevin Carr</td>
<td>NFPA Staff</td>
</tr>
<tr>
<td>Y</td>
<td>Linda MacKay</td>
<td>NFPA Staff</td>
</tr>
<tr>
<td>Y</td>
<td>Andrea Vastis</td>
<td>NFPA Public Education Department (Guest)</td>
</tr>
</tbody>
</table>

3. **Approval of Minutes.** The minutes of the January 22, 2021 meeting were approved as written.

4. **NFPA Fire Protection Research Foundation (FPRF).** Kevin Carr informed the committee of a survey created by the FPRF. The committee had some suggestions on the verbiage which Kevin will review with the FPRF. The survey will be forwarded to DARAC members and they can forward along to other interested organizations. Andrea Vastis also offered to help distribute the survey.
5. **Participation in NFPA Standards Development.** The committee reviewed the Terminology Table and the substantiation for each PI to be submitted. There were no comments. All present on the call voted unanimously to letter ballot the DARAC committee.

6. **Review of *Emergency Evacuation Planning Guide for People with Disabilities.*** Dave Yanchulis provided an update on the timetable for updating the Evacuation Guide. A final draft will be sent to the working group on April 30th for their review.

7. **Other Business.**

   A. Dave Yanchulis shared a link regarding Autonomous Vehicles as there is public forum series on March 10 through April 21 through the US Access Board.
   B. Kevin Carr shared that NFPA 88A is open for Public Comment.

8. **Next Meeting.** At this point, the committee does not see a need to meet prior to the Fall Meeting.

9. **Adjournment.** The Microsoft Teams meeting was adjourned at 2:40 PM.

Respectfully submitted,

Kevin Carr, NFPA Staff Liaison