



Draft Minutes

DARAC Meeting

Sunday , June 5, 2005

**Palm C - Level 3, South Convention Center
Mandalay Bay Resort and Casino
3950 Las Vegas Blvd. South
Las Vegas, Nevada 89119**

1. **Call to Order.** The meeting was called to order at 9:00 AM by Robert Solomon, NFPA Assistant Vice President, Building & Life Safety Codes followed by self-introductions of members and guests. He relayed apologies from new member Marilyn Golden. She could not attend due to an illness in the family.

2. **Attendance.** Those in attendance were:

Rocky Burks	ADA Coordinator, Marin County, CA
Toby Olsen	Executive Secretary, Governors Committee on Disability, WA
Kevin McGuire	Chairman, CEO-McGuire Assocs., Newburg, NY
Marsha Mazz	US Access Board Representative
Bill Scott	Abilities Unlimited, Glendal, AZ
Todd Gritch	HKS. Inc, Dallas, TX
Robert Solomon	NFPA Staff
John Biechman	NFPA Staff
Sharon Gamache	NFPA Staff
Allan Fraser	NFPA Staff

3. **Minutes:** Minutes of November 2004 Meeting were approved.

4. Welcome/Overview Remarks were made by Robert Solomon. He outlined the weeks activities at WSC&E. Committee members will have access to all sessions and events as well as the Expo. He also presented an update on the committee membership as it currently stands and plans to complete the committees compliment, in general.

5. Marsha Mazz said that the committee needs formal procedures in place before she can support any committee action. Members agreed that this would be appropriate. John Biechman asked if the procedures used by Sharon Gamache's advisory committee might be appropriate for DARAC to use, possibly with some modifications. Robert Solomon & Allan Fraser will put together a working draft for review by a task group consisting of Rocky Burks, Bill Scott and Marsha Mazz. The goal will be to present the procedures for committee approval at the December meeting.

6. The committee was still concerned that the text for “Fair Housing” compliance in Chapter 12 of NFPA 5000-2005 was not yet 100% complete/correct. Marsha Mazz requested that Chapter 12 be reviewed against HUD’s report on the IBC to assure that NFPA 5000 doesn’t have the same issues. The committee voted to support that request. Staff indicated that the Building Systems TC Chair, John Rickard would be arriving Monday. Allan Fraser said he will work with John to get that review done, have Mr. Rickard correct the language as necessary and get those corrections to the Standards Council for inclusion in this edition of NFPA 5000 (2005). The committee also specifically requested that 12.3.8 be reviewed to assure that there is no conflict with the HUD requirements and to make changes as necessary. The committee consensus was that NFPA should move forward with the rest of the Chapter.
7. In the future, staff will send the actual Power Point files rather than PDF’s of them as vision enhancing software does not work with the PDF’s.
8. Allan Fraser gave a presentation on the specifics of NFPA’s Code Development Process.
9. Sharon Gamache presented an update on materials for this falls “Fire Prevention Week”. She asked DARAC members to review some of the specific graphics that had been developed for inclusion in the material this year for accuracy and appropriateness for people with disabilities. The committee made a number of suggestions for improvements. Sharon indicated that their suggestions would be included and thanked members for their help.
10. Robert Solomon discussed the NIST NCSTAR reports on the WTC study. He noted that staff has highlighted areas for DARAC to focus on that encompassed items that members might want to prepare comments back to NIST. He said that he will be asking for a DARAC volunteer(s) to attend that meeting as well. An e-mail asking for a volunteer(s) will be sent to all members shortly.
11. New Business:
 - i. Bill Scott moved and the committee approved that DARAC request that :
 1. the NFPA Public Education Department initiate a study to provide documentation, data, information and options that could be used as the basis for NFPA to develop an educational campaign directed to the general public on the priority use of elevators by people with disabilities during emergency and non-emergency conditions, and
 2. the NFPA Public Education Department initiate a study to provide documentation, data, information and options that could be used as the basis for NFPA to develop an educational campaign directed to the general public on the priority use of stairs by people with disabilities during emergency and non-emergency conditions

- ii. The next two day meeting of DARAC will be held the week of Dec. 5-9, 2005 in Orlando, Fl. The specific dates will be finalized after polling the committee as to which days work best for the majority of the members. The specific location is yet to be determined.

Minutes developed by Staff Liaison, Allan Fraser.