Meeting Minutes

Tuesday-Wednesday, September 25th and 26th, 2018
Hilton St. Petersburg, Bayfront Hotel
St. Petersburg, FL

1) **Call to Order.**
The Meeting was called to order by Chair Toby Olson at 9:02 a.m. on Tuesday, September 25, 2018 in the Harborview/Pier/Skyway Room at the Hilton St. Petersburg Bayfront Hotel in St. Petersburg, Florida.

2) **Committee Attendees.**

<table>
<thead>
<tr>
<th>Present</th>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Y</td>
<td>Rocky Burks</td>
<td>Retired Access Manager, D.O.T, City of Sacramento, CA</td>
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<tr>
<td>Y</td>
<td>Jessica Hubert</td>
<td>Guardian Services, Inc.</td>
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<tr>
<td>Y</td>
<td>Marsha Mazz</td>
<td>United Spinal Association</td>
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<tr>
<td>Y</td>
<td>Tom Norton</td>
<td>Norel Corp.</td>
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<tr>
<td>Y</td>
<td>Toby Olson</td>
<td>Governor’s Committee on Disability Issues and Employment</td>
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<tr>
<td>Y</td>
<td>Stephen Spinetto</td>
<td>Retired ADA Commissioner, City of Boston</td>
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<tr>
<td>Y</td>
<td>Robert Solomon</td>
<td>NFPA Staff</td>
</tr>
<tr>
<td>Y</td>
<td>Kevin Carr</td>
<td>NFPA Staff</td>
</tr>
<tr>
<td>N</td>
<td>Marilyn Golden</td>
<td>Disability Rights Education and Defense Fund</td>
</tr>
<tr>
<td>N</td>
<td>Gail Minger</td>
<td>Michael H. Minger Foundation</td>
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<tr>
<td>N</td>
<td>Mary Troupe</td>
<td>Centene Corporation</td>
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3) **Approval of Minutes:**
The minutes of the September 7-8, 2017 (Northridge, CA) meeting were amended. The minutes of the April 24, 2018 (phone) meeting were unanimously approved.

4) **Chair Announcements:**
None.
5) **Staff Announcements:**
   Kevin Carr introduced himself to the committee and provided an update on his role on the RESNA ED-1 committee.

6) **Update on ICC/ANSI A.117.1:**
   An update was provided on NFPA representation on this committee.

7) **Update on NFPA Website:**
   The committee discussed options to assist NFPA with making web content more accessible. A letter was composed outlining these findings and will be presented to NFPA President Jim Pauley for review and comment.

8) **Terminology Review:**
   The committee conducted a review of terminology in existing NFPA code language. This review was looking specifically at disability-related terms. A list of terms to be modified was created and will be reviewed for further action.

9) **Public Input Update:**
   No public inputs will be entered at this time.

10) **Other Outstanding Business:**
    - The DARAC roster was updated to reflect recent changes.
    - Committee members Jessica Hubert and Rocky Burks provided an update on NFPA 1082 and its current status in the NFPA codes development process.
    - A review of a possible NFPA/Access Board collaboration was discussed.

11) **Safety and Security Codes Workshop:**
    - An overview was provided of the recent Building Security and Safety workshop from May 2018 at NFPA headquarters in Quincy, MA.
    - The findings of the report were discussed.
    - The committee voted to draft a letter to the appropriate NFPA 101/5000 committee in regards to door locking in existing educational occupancies.
    - The committee voted to draft a letter to request the appropriate NFPA 101/5000 technical committee to issue a Tentative Interim Amendment (TIA) regarding door locking in existing educational occupancies.

12) **New Business:**
    - The committee discussed possible collaboration with the NFPA 88A committee on accessibility pertaining to EV charging stations and autonomous vehicles. Kevin Carr will discuss with 88A committee.
    - A review of the Evacuation Planning Guide was discussed for 2019. A task group (Burks, Hubert and Spinetto) will look to update links for Annex B.
    - All members will review the existing Evacuation Planning Guide and bring suggesting for changes to the next meeting.
    - A review of bed shaker application and technology will be discussed at the next meeting.
13) Adjournment:
   The meeting was adjourned by Chair Toby Olson at 12:36pm on Wednesday, September 26, 2018.

Respectfully submitted,

Kevin Carr, NFPA Staff Liaison