



**National Fire Protection Association**

1 Batterymarch Park, Quincy, MA 02169-7471  
Phone: 617-770-3000 • Fax: 617-770-0700 • [www.nfpa.org](http://www.nfpa.org)

**MEETING NOTICE**  
**HIGH RISE BUILDING SAFETY ADVISORY COMMITTEE (HRB-SAC)**  
March 28-29, 2017 Meeting  
London, England

**TO:** HRB-SAC Members

**FROM:** Valerie Boutin

**DATE:** January 10, 2017

**SUBJECT: Meeting Notice**

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Per Robert Solomon's November 11<sup>th</sup> email, the next scheduled meeting of the High Rise Building Safety Advisory Committee will be **Tuesday-Wednesday, March 28-29, 2017** in London. The meeting is being hosted by James Shea at Brookfield Multiplex Europe, One Broadgate Circle, London.

Please make your airline reservations with Lauren at **Colpitts**, NFPA's official travel agent. You can reach Colpitts between the hours of 8:00 am – 2:00 pm EST at **1-800-795-9500**. Your airfare will be directly billed to NFPA.

NFPA will be making arrangements for your accommodations and will pay for overnight accommodations for 4-nights; Sunday, March 26<sup>th</sup>, Monday, March 27<sup>th</sup>, Tuesday, March 28<sup>th</sup> and Wednesday, March 29<sup>th</sup>.

In order to arrange for appropriate overnight accommodations, kindly fill out the attached planned attendance form in its entirety. **It is particularly important to know when you plan to arrive and depart.** Early arrivals (prior to March 26<sup>th</sup>), or late departures (after March 29<sup>th</sup>) would need to be paid for by the individual.

Please be sure to fill out the attached attendance form with your arrival and departure dates by **Monday, January 16, 2017**.

Further information on hotel accommodations and an agenda will be forthcoming.