



**National Fire Protection Association**

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**MEETING MINUTES**  
**High Rise Building Safety Advisory Committee**

Teleconference/Web Meeting  
October 9, 2014

1. **Call to Order.** The meeting was called to order by Chair, Jim Quiter, at 1:00 pm EDT on Thursday, October 9, 2014.
2. **Introduction of Attendees.**

The following members participated in the teleconference:

<b>NAME</b>	<b>REPRESENTING</b>
James R. Quiter, Chair	Arup
Kristin Bigda, Staff Liaison	NFPA
Geoff Craighead, Principal	Universal Protection Service
Jon D. Magnusson, Principal	Magnusson Klemencic Associates – Rep. National Council of Structural Engineers Association
John P. Miller, Principal	Los Angeles City Fire Department
Jake Pauls, Principal	Jake Pauls Consulting Services – Rep. American Public Health Association
James P. Shea, Principal	Brookfield Multiplex Europe
William A. Stewart, Principal	Metropolitan Fire Chiefs- IAFC/NFPA
Peter A. Weismantle, Principal	Adrian smith +Gordon Gill Architecture LLP – Rep. Council on Tall Buildings & Urban Habitat
Charles R. Jennings, Alternate to S. Regenhard	John Jay College of Criminal Justice

The following guest participated in the teleconference:

<b>NAME</b>	<b>REPRESENTING</b>
Robert Solomon, NFPA Staff	NFPA

The following members did not participate in the teleconference:

NAME	REPRESENTING
Jack J. Murphy, Principal	Fire Safety Directors Association of Greater New York
Sally Regenhard, Principal (Alternate attended)	The Skyscraper Safety Campaign

3. **Review of Agenda.**

4. **Approval of Minutes.** The minutes of the 2014 May 13-14 meeting were approved with no modifications.

5. **Status of NFPA 1/101/5000 and next revision schedule.** NFPA 1/101/5000 have completed their revision cycle and the 2015 editions of the documents have been issued. Language regarding video monitoring of stairs in high-rise buildings was included. The public input closing date for the next cycle will be sometime next spring. The committee is encouraged to think of any high-rise related issues they would like to pursue next cycle.

6. **Residential EAP Guide.** J. Murphy is working on the draft of the guide and it will be distributed to the committee for review when it is ready. The plan is to discuss the guide at the next meeting.

7. **Update on standard for professional practices for facility fire safety planning and fire safety directors.** C. Jennings and J. Murphy volunteered to be a part of the Standards Council task group related to the new proposed document on professional practices for facility fire safety planning and fire safety directors.

8. **Future HRBSAC Action Items and Updates.**

a. **Helipad provisions in CA** – see *Minutes Attachment A*

b. **Office EAP Guide** – K.Bigda will work with NFPA staff to contact the fire chief organizations and communicate about the EAP Guide for office buildings. K.Bigda will add a link to [www.nfpa.org/highrise](http://www.nfpa.org/highrise) to allow for the public to submit comments and feedback about the guide. A short presentation was developed for all committee members to use to communicate the guide. See *Minutes Attachment B*

c. **Elevators for Occupant Evacuation** – The committee continues to express interest in further research into the use of elevators for occupant evacuation. Future issues related to elevators include where and how are they used and elevator messaging strategies. The committee's next steps

related to this topic will be addressed at the Spring/Summer meeting in 2015.

- d. **Resiliency** - NFPA continues its strategic initiative to research the concept of resiliency and incorporating it into NFPA codes and standards.
  - e. **Phased Occupancy During Construction** – the committee will be further addressing this issue as a potential action item at the spring/summer 2015 in-person meeting.
  - f. **CTBUH Meeting** –The following is a link to the in-progress CTBUH webpage calling for papers for next year’s conference in NYC, scheduled for some time in October. The deadline for abstracts is now January 30, 2015. CTBUH will be posting more details on submission procedures shortly. [www.ctbuh2015.com](http://www.ctbuh2015.com)
9. **Next Meeting.** The next meeting of the committee will be a teleconference/web meeting sometime in March 2015. The purpose of this meeting will be to review the residential EAP guide, develop public inputs for NFPA 1/101/5000 and to prepare for the spring/summer 2015 in-person meeting.
10. **Adjournment.** The meeting was adjourned by Chair Quiter at 3:00pm EDT on Thursday, October 9, 2014.

**Meeting Minutes Prepared By:**



**Kristin Bigda, NFPA Staff**