



National Fire Protection Association

1 Batterymarch Park, Quincy, MA 02169-7471
Phone: 617-770-3000 • Fax: 617-770-0700 • www.nfpa.org

MEETING MINUTES
High Rise Building Safety Advisory Committee

October 29-30, 2015
Grand Hyatt Hotel, New York, NY

1. **Call to Order.** The meeting was called to order by Chair, Jim Quiter, at 9:00 am EST on Thursday, October 29, 2015.
2. **Introduction of Attendees.**
The following committee members were in attendance:

NAME	REPRESENTING
James R. Quiter, Chair	ARUP
Kristin Bigda, Staff Liaison	NFPA Staff
John M. Esposito, Principal	Fire Department City of New York
Jon D. Magnusson, Principal	Magnusson Klemencic Associates – Rep. National Council of Structural Engineers Association
John P. Miller, Principal	Los Angeles City Fire Department
Jack J. Murphy, Principal	Fire Safety Directors Association of Greater New York
Jake Pauls, Principal	Jake Pauls Consulting Services – Rep. American Public Health Association
James P. Shea, Principal	Brookfield Multiplex Europe
William A. Stewart, Principal	Metropolitan Fire Chiefs-IAFC/NFPA
Peter A. Weismantle, Principal	Adrian Smith + Gordon Gill Architecture LLP – Rep. Council on Tall Buildings & Urban Habitat
Charles R. Jennings, Alternate to S. Regenhard	John Jay College of Criminal Justice

The following committee members were not in attendance:

NAME	REPRESENTING
Geoff Craighead, Principal	Universal Protection Service
Sally Regenhard, Principal (Alternate attended)	The Skyscraper Safety Campaign

The following guests were in attendance:

NAME	REPRESENTING
Nick Gaudiosi	Fire Safety Directors Association
Nadine Post	Engineering News-Record
Joseph Razza	Fire Safety Directors, Association
Robert Solomon	NFPA Staff
Chief Ronald Spadafora	Fire Department, City of New York
Russ Timpson	Horizonscan, Ltd.

3. **Review of Agenda.** Chair Quiter reviewed the agenda with the committee noting two additions: a presentation by Chief Ronald Spadafora of FDNY and a recap and discussion of the CTBUH conference.
4. **Approval of Minutes.** The minutes of the 2015 June 8 meeting were approved as distributed.
5. **NFPA 1/101/5000 First Draft Review.** The Annual 2017 revision cycle schedule was reviewed with the committee in addition to any high-rise related topics addressed by the Technical Committees during the First Draft Meetings. It was decided that the committee would hold a conference call in March to determine if any public comments should be submitted.
6. **Guest Presentation.** Chief Ronald Spadafora of the Fire Department of the City of New York presented to the committee about fire and life safety in high-rise buildings specific to NYC.
7. **Air Replenishment Systems in NFPA 1.** The committee discussed the NFPA 1 Committee Input related to air replenishment systems. A request was sent to the Metropolitan Fire Chiefs for their input on the issue.
8. **Update on NFPA Fire and Life Safety Directors Project.** NFPA staff provided an update on the new project for fire and life safety directors.
9. **New NFPA Engagement Program for Enforcers and First Responders.** NFPA staff provided a summary of the new engagement program for enforcers and first responders.
10. **Residential EAP Guide Review.** The committee spent substantial time reviewing and updating the *Guide for Developing Emergency Action Plans for All Hazard Emergencies in Apartment Buildings*. The committee identified several topical areas and worked through small task groups to provide updates to the draft. Kristin will be providing an updated copy of the draft to the committee for the next review stage by December 1.

11. **Review of Past HRBSAC Items of Interest.** The committee had an energetic discussion and exercise topics related to high-rise building construction of interest to the committee. It was decided that the committee would focus efforts on the following topics: wood construction, very tall buildings, elevators, and buildings under construction. Kristin, Robert, and Jim will discuss these topics and communicate next steps with the committee during the meetings in early 2016.
12. **New Business.** Teleconferences will be held in December/January and March for review of the EAP draft as well as development of public comments for NFPA 1/101/5000. An in-person meeting is scheduled for some time in the fall of 2016. More details will be forthcoming.
13. **Adjournment.** The meeting was adjourned at 11:50 am on October 30, 2015 by Chair Jim Quiter.

Meeting Minutes Prepared By:

A handwritten signature in black ink that reads "Kristin Bigda". The signature is written in a cursive, flowing style.

Kristin Bigda, NFPA Staff