



National Fire Protection Association

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MEETING MINUTES
High Rise Building Safety Advisory Committee

January 26, 2016
Teleconference/Web Meeting

1. **Call to Order.** The meeting was called to order by Chair, Jim Quiter, at 1:00 pm EST on Tuesday, January 26, 2016.

2. **Introduction of Attendees.**

The following committee members were in attendance:

NAME	REPRESENTING
James R. Quiter, Chair	Arup
Kristin Bigda, Staff Liaison	NFPA Staff
Geoff Craighead, Principal	Universal Protection Service
John M. Esposito, Principal	Fire Department City of New York
Jon D. Magnusson, Principal	Magnusson Klemencic Associates – Rep. National Council of Structural Engineers Association
Jack J. Murphy, Principal	Fire Safety Directors Association of Greater New York
Jake Pauls, Principal	Jake Pauls Consulting Services – Rep. American Public Health Association
James P. Shea, Principal	Brookfield Multiplex Europe
William A. Stewart, Principal	Metropolitan Fire Chiefs-IAFC/NFPA
Peter A. Weismantle, Principal	Adrian Smith + Gordon Gill Architecture LLP - Rep. Council on Tall Buildings & Urban Habitat

The following committee members were not in attendance:

NAME	REPRESENTING
John P. Miller, Principal	Los Angeles City Fire Department
Sally Regenhard, Principal	The Skyscraper Safety Campaign

3. **Review of Agenda.** Chair Quiter indicated that the primary purpose of the meeting was to review the current draft of the residential EAP guide.
4. **Approval of Minutes.** The minutes of the 2015 October 29-30 meeting were approved as distributed.
5. **Residential EAP Guide Review.** The committee spent a majority of the meeting reviewing the latest draft of the document. All committee comments and edits were addressed. Kristin will incorporate all feedback from the meeting into the next draft. The draft will be sent to NFPA's editorial group for review and update. Kristin will communicate final review dates to the committee.
6. **New Business.** No new business was discussed.
7. **Next Meeting.** The next meeting of the committee is a teleconference scheduled at 1:00 PM EDT on Monday, March 14, 2016. The primary purpose of the meeting will be to discuss any high-rise related issues in the NFPA 1/101/5000 revision process and prepare public comments.
8. **Adjournment.** The meeting was adjourned at 2:45 PM EST by Chair Jim Quiter.

Meeting minutes prepared by:

A handwritten signature in black ink that reads "Kristin Bigda". The signature is written in a cursive, flowing style.

Kristin Bigda, NFPA Staff