

**Metro Chiefs Winter Board Meeting**  
**Orlando, Florida**  
**January 10, 2018**

**Wednesday, January 10, 2018**

Members in Attendance

Otto Drozd III, President  
Jon Hannan, Vice President  
Teresa Deloach Reed, Secretary  
Mike Duyck, Treasurer  
John Lane, Board Member  
Don Lombardo, Alternate Board Member  
Luther Fincher, Senior Board Member  
Rhoda Mae Kerr, Immediate Past President

Staff Support Members

Russ Sanders, Executive Secretary  
Ken LaSala, IAFC Liaison

Guest Speaker

Tom Filippone, Deputy Director, Joint Counterterrorism Assessment Team

President Drozd called the meeting to order at 9:30 am.

Joint Counterterrorism Assessment Team

The board met with Tom Filippone, the Deputy Director of the Joint Counterterrorism Assessment Team (JCAT).

Mr. Filippone briefed the Metro Chiefs Board about the Joint Counterterrorism Assessment Team (JCAT). JCAT is a partnership of the U.S. Department of Homeland Security (DHS), Federal Bureau of Investigation (FBI), and National Counterterrorism Center (NCTC). The program supports first responders by providing an understanding of the counterterrorism picture around the world. JCAT takes intelligence and boils it down to the usable information for first responders.

Each entity (DHS, NCTC, and FBI) has three fellows. Fellowships last one year. The JCAT cannot pay salary, but the organization does cover housing, per diem and other expenses. The fellows will receive security clearances and be treated

as federal employees in terms of training, etc. The JCAT would like to raise awareness of its fellowship programs among fire departments, especially metro departments. There have been excellent fire representatives in the past, and the JCAT would like to bring in more fire service fellows.

The Metro Chiefs Board discussed the possibility of setting up a rotation among fire departments for JCAT fellows. President Drozd asked that JCAT fellowships be discussed as part of the terrorism and homeland security briefings at the Metro Chiefs conference in May.

### Opening Remarks & President's Report

President Drozd discussed the recent release of the NFPA 3000, Standard for Preparedness and Response to Active Shooter and/or Hostile Events. The standard is out for public comment. It is a rare provisional standard for NFPA. The NFPA is looking for comments for all stakeholders on this new standard.

### Succession Planning

Due to the retirements of Metro Chiefs Board members, the election process will be a little different than in past years. At the Metro Chiefs meeting in San Antonio, the Election Committee report will be to:

- Re-elect President Drozd for a second one-year term.
- Re-elect Immediate Past President Kerr for a second one-year term.
- Elect Treasurer Duyck to a one-year term as Vice President.
- Elect Board Member Lane to a one-year term as Secretary.
- Elect Alternate Board Member Lombardi to a one-year term as Treasurer.

There would be three vacancies on the Metro Chiefs' Board: Board Member, Senior Board Member and Alternate Board Member. Only Senior Members can run for the Senior Board Member position. Regular members are eligible to run for the Board and Alternate Board Member spots. Therefore, the Regular member candidate receiving the highest number of votes selects whether s/he wants the Board or Alternate Board position and the person with the second highest number of votes gets the remaining position.

All of this is consistent with Section 7 of the Metro Chiefs' bylaws.

Members wishing to be placed in nomination for office shall submit their name to the president no sooner than January 30 of the election year and no later than the close of business on the first day of the annual conference. So far, the announced candidates for 2018 are:

- Roderick Williams – Orlando Fire Department
- Steven Dongworth – Calgary Fire Department
- John Butler – Howard County Department of Fire and Rescue Services

- Eric Tade – Denver Fire Department

Chief Gina Sweat of the Memphis Fire Department will be submitting her city for consideration of hosting the Metro Chiefs conference in 2021.

### Vice President's Report

Vice President Hannan announced that he retired from the Charlotte Fire Department. President Drozd has replaced him on the board of the Center for Public Safety Excellence.

### Secretary's Report

Secretary Reed reported that the Metro Chiefs have 112 members and 93 Senior members.

Since the Metro Chiefs meeting in July, the Metro Chiefs added eight members:

- Angelo Cavillo, Cleveland (OH) Division of Fire
- Benjamin Barksdale, Prince George's County (MD) Fire/EMS Department
- Joseph Tanner, Horry County (SC) Fire Rescue
- Matthew Pegg, Toronto Fire Services
- Richard Kelley, Oklahoma City (OK) Fire Department
- Brian Schaeffer, Spokane (WA) Fire Department
- Ken Stuebing, Halifax Regional Fire & Emergency
- Bob Baker, South Metro (Co) Fire Rescue

The Metro Chiefs added one Senior member:

- Jim Critchley, Tucson (AZ) Fire Department

There are five outstanding applications:

- Alasdair Hay, Scottish Fire and Rescue Service
- Melvin Carter, Richmond (VA) Fire and Emergency Services
- William "Trey" Mayo, Winston-Salem (NC) Fire Department
- Bill Boyes, Brampton Fire & Emergency Services
- Delphone Hubbard, Little Rock (AR) Fire Department

Secretary Reed attended Emergency Responders Forum advisory committee in September. She would like to remain as the Metro Chiefs representative.

There was a discussion about the member minimum for the Metro Chiefs. President Drozd asked for a proposal by Treasurer Duyck about changing the membership requirements for the Metro Chiefs. This proposal would be reviewed by the Metro Chiefs Board and membership.

## Metro Award Nominations

As per policy, the Metro Secretary is the Award's Chair. The Chair will work with the Metro Board to nominate one person for the Metro Fire Chief of the Year and Life Time Achievement Awards. Nominations will be submitted to the membership at least 60 days prior to the conference. At that time, the membership has the opportunity to nominate additional members. Finally, voting must close at least 20 days before the Metro Chiefs conference to give the host city time to engrave the awards.

*A motion was made by Secretary Reed to nominate Chief Daryl L. Osby of the Los Angeles County Fire Department for Metro Fire Chief of the Year. It was seconded by Senior Board Member Fincher and agreed to unanimously.*

*A motion was made by Senior Board Member Fincher to nominate IAFC CEO and Executive Director Mark Light for the Life Time Achievement Award. It was seconded by Treasurer Duyck and agreed to unanimously.*

## Treasurer's Report

Treasurer Duyck reports that, as of November 30, the Metro Chiefs had a carryover balance of \$623,262. So far, the Metro Chiefs have raised revenue of \$89,862 and had expenses of \$46,755. Overall, there has been a change in Net Assets of \$43,107 for a total balance of \$666,369.

*Immediate Past President Kerr made a motion to accept Treasurer's report. It was seconded by Vice President Hannan and agreed to unanimously.*

## Board & Staff Reports

### Board Member's Report

Board Member Lane reported on his activities over the past few months. On September 16, he attended the Fallen Fire Fighter Memorial Ceremony in Colorado Springs with the mayor of Winnipeg. He also attended Fire-Rescue Canada on September 17-20, where he joined the National Advisory Committee as a Metro representative.

In the first week of November, Board Member Lane participated in a Government Relations Week in Ottawa and met with four members of Parliament. He also went to Rome, Georgia for training with FM Global. In addition, Board Member Lane attended a meeting of an advisory committee that is helping National Research Council Canada build a new fire-research laboratory.

Board Member Lane gave a presentation on new Metro Chiefs logo shirts. Metro Chiefs Board members were asked to buy two shirts (one white and one blue) to wear at the Metro Chiefs conference. Receipts should be sent to Mr. LaSala for reimbursement.

#### Senior Board Member's Report

Senior Board Member Fincher said that he had nothing to report. He discussed the need to increase the travel reimbursement for Senior Board Members to the Metro Chiefs conference. Currently, the reimbursement is \$1,000, which does not cover the travel and hotel costs.

*Treasurer Duyck made a motion to allow the Senior Board Member to be reimbursed for up to \$2,000 for the 2019 Metro Chiefs conference and succeeding conferences. The motion was seconded by Vice President Hannan and agreed to unanimously.*

#### Immediate Past President's Report

Immediate Past President Kerr serves on the federal National Infrastructure Advisory Council. She attended meetings of the council on August 22 and November 9. Immediate Past President Kerr also discussed the Austin Fire Department's engagement in Hurricane Harvey. She also attended a forum on meta-leadership at the Harvard School of Public Health's National Preparedness Leadership Initiative.

#### Alternate Board Member's Report – Lombardi

Alternate Board Member Lombardi attended a high-rise fire safety meeting in Minneapolis. It was sponsored by the National Fallen Firefighters Foundation (NFFF) and fire service leaders interested in high-rise safety. The meeting discussed the FIRECARES program and the National Institute of Standards and Technology's study on hi-rises and deployment.

Alternate Board Member Lombardi also asked for the Board to consider request for funding by outside organizations.

*Senior Board Member Fincher made a motion recommending the following donations regarding funding of other organizations:*

- *\$2,000 for the Home Fire Sprinkler Coalition.*
- *\$5,000 for the NFFF.*
- *\$3,500 for the Canadian Fallen Firefighters Foundation.*

*The motion was seconded by Secretary Reed and agreed to unanimously*

## IAFC Liaison's Report

Mr. LaSala updated the Metro Chiefs Board about developments on Capitol Hill, including passage of legislation (P.L. 115-98) to reauthorize the FIRE and SAFER grant programs as well as the U.S. Fire Administration. He reported that the recent tax reform law (P.L. 115-97) would allow fire sprinklers to be eligible expenses for small businesses under Section 179 of the Internal Revenue Code. He also reported that all 50 states; Washington, D.C.; and three territories opted into FirstNet. Finally, Mr. LaSala reported on the need to renew the Medicare add-on payments and delay scheduled cuts to Disproportionate Share Hospital program, which funds some states' Ground Emergency Medical Transportation (GEMT) programs.

President Drozd asked Mr. LaSala to draft a request to Metro member to identify the effects of potential cuts to the GEMT program.

## Executive Secretary's Report

Executive Secretary Sanders updated the Metro Chiefs Board about the annual Metro Chiefs conference, which will be held in San Antonio from May 4 – 10. Conference registration opened on November 1.

The conference will include educational sessions on mental health and wellness; firefighter cancer; resilience, including assessment of risk and deployment strategies; updates on terrorism-related issues; response to the opioid crisis; EMS issues; and hurricane and wildland fire response.

## Committee Reports

Chief Bill Stewart submitted the following report from the High-Rise Building Safety Advisory Committee:

The next scheduled teleconference meeting is scheduled for January 22nd. The following items are on the agenda:

1. Emergency Action Plan for residential high-rise buildings. The committee is planning to review the final document prior to release.
2. The use of elevators for occupant evacuation during a fire incident will be discussed. The committee will also review a document from Australia on elevator use during evacuations. Further research will be required.
3. Buildings under construction and actions taken from the international perspective.
4. New business will focus on retrofit of high-rise buildings and electronic Knox Box applications.

The annual meeting of the committee is scheduled to be held in Toronto March 22-23, 2018. Bill will update the Board after the March meeting.

### Old Business

President Drozd asked for any old business. No old business was forthcoming.

### New Business

President Drozd asked for new business.

Executive Secretary Sanders asked the Metro Chiefs conference speakers to submit the form designating to which charities to send honoraria.

President Drozd discussed his interest in doing a new project to examine how the fire service records workload data. He is interested in doing a comparative study of how data is recorded and how it should be recorded. He also would like the study to examine how to calculate workload, including resources, training, incidents vs. dispatches, etc.

President Drozd also announced that he is running for IAFC 2<sup>nd</sup> Vice President.

### Adjourn

President Drozd asked for a motion to adjourn.

*Vice President Hanna made a motion to adjourn. It was seconded by Immediate Past President Kerr and agreed to unanimously.*

The meeting adjourned at 12:30 p.m.