

**Metropolitan Fire Chiefs Association
Executive Board Meeting
Westin Riverwalk, San Antonio
May 5, 2018**

Executive Board Members Present

Otto Drozd, President
Teresa Deloach Reed, Secretary
Mike Duyck, Treasurer
John Lane, Board Member
Don Lombardi, Alternate Board Member
Luther Fincher, Senior Board Member
Rhoda Mae Kerr, Immediate Past President

Staff Support Members Present

Ken LaSala, IAFC Liaison
Russ Sanders, Executive Secretary

San Antonio Staff

Charles Hood, Fire Chief San Antonio Fire Department
Carl Wedige, Deputy Chief, San Antonio Fire Department
Bryan Norris, San Antonio Fire Department
Sarah Flores, San Antonio Fire Department
Mike Rohmer, San Antonio Fire Department

Chief Ken Block, Edmonton Fire Rescue Services and Metro Chiefs President
(2016)

Call to Order

President Drozd called the meeting to order at 9:08 am. He welcomed everyone and thanked the San Antonio Fire Department for hosting Metro Chiefs 2018 conference.

Overview of the San Antonio Conference

Chief Hood said that it was an honor to host the Metro Chiefs. He and Deputy Chief Wedige gave an overview of the conference and discussed the conference budget,

2019 Edmonton Conference Update

Chief Block gave an update on the 2019 Metro Chiefs Conference which will be held from June 8 – 14 in Edmonton, Alberta, Canada. The Executive Board meeting will be on June 7.

President's Report

President Drozd reviewed his activities since the January Board meeting. He led the effort to develop the NFPA 3000, Standard for Active Shooter/Hostile Event Response Program. He also attend the IAFF Cancer Conference and discussed the Urban Fire Forum's paper on cancer education. In the state of Florida, President Drozd successfully advocated for legislation to ensure cancer prevention training for all firefighters and separate legislation to cover workers' compensation for PTSD.

President Drozd also attended the Center for Public Safety Excellence meeting in March, and the National Fire and Emergency Services Dinner in April. He also attended the Chief Fire Officer symposium and dinner and a meeting held by the Western Fire Chiefs.

President Drozd reviewed the agendas for the Metro Chiefs business meetings. He also announced that he appointed Chief Gina Sweat (Memphis, TN) to the CTIF Women in Fire and Rescue Services Commission.

Vice President's Report

Vice President Hannan was absent from the meeting. In his absence, Executive Secretary Sanders reviewed the education agenda. The board discussed ways to incentivize Metro Chiefs to register early for the conference.

Secretary's Report

Secretary Deloach Reed said that the Emergency Responders Forum is next holding a meeting in October.

Secretary Deloach Reed reported that the Metro Chiefs have 108 members and 96 Senior members.

Since the Metro Chiefs meeting at Fire-Rescue International in August 2017, the Metro Chiefs have added 15 members.

They are:

- Kyrle Preis III, Baltimore County (MD) Fire Department
- David Hutcheson, Virginia Beach (VA) Fire Department
- Darrell Reid, Vancouver (British Columbia) Fire and Rescue Services
- Angelo Cavillo, Cleveland (OH) Division of Fire
- Benjamin Barksdale, Prince George's County (MD) Fire/EMS Department

- Joseph Tanner, Horry County (SC) Fire Rescue
- Matthew Pegg, Toronto (Ontario) Fire Department
- Richard Kelley, Oklahoma City (OK) Fire Department
- Brian Schaeffer, City of Spokane (WA) Fire Department
- Ken Stuebing, Halifax (Nova Scotia) Regional Fire & Emergency
- Bill Boyes, Brampton (Ontario) Fire & Emergency Services
- Bob Baker, South Metro (CO) Fire Rescue
- Delphone Hubbard, Little Rock (AR) Fire Department
- Mario D'Agostino, El Paso (TX) Fire Department
- Melvin Carter, Richmond (VA) Department of Fire and Emergency Services

We have sent invitations to:

- James Banta, Marion County (FL) Fire Rescue
- Reginald Johnson, Charlotte (NC) Fire Department
- Phil Hyman, Chattanooga (TN) Fire Department
- Gary Reese, Kansas City (MO) Fire Department
- Vincent Muscarella, Buffalo (NY) Fire Department
- Harold Scoggins, Seattle (WA) Fire Department
- Darin White, Oakland (CA) Fire Department
- Russell Knick, Gwinnett County (GA) Fire and Emergency Services

We also added the following Senior Metro members:

- Keith Bryant
- Paul Berardi
- John Paul Jones
- Richard Bowers

Secretary Deloach Reed also announced the following 2018 award winners:

- Fire Chief of the Year: Chief Daryl Osby, Los Angeles County (CA) Fire Department
- Life Time Achievement Award: Mark Light, CEO and Executive Director, International Association of Fire Chiefs
- President's Award of Distinction: TBD

Treasurer's Report

Treasurer Duyck gave the Treasurer's Report:

As of April 30, the Metro Chiefs had a carryover balance of \$669,744. The Metro Chiefs have had \$13,205 in revenue and \$6,538 in expenses. The total change in Net Assets was \$6,667, resulting in a balance of \$676,411.

A motion to accept the Treasurer's Report was made by Senior Board Member Fincher, seconded by Immediate Past President Kerr, and agreed to unanimously.

Treasurer Duyck also reported on public safety communications issues, including the need to protect the T-Band (470-512 MHz) from being auctioned by the Federal Communications Commissions. He reported that the next SAFECOM meeting will be in May in Portland.

Board Member's Report

Board Member Lane updated the Board about the new Metro Chiefs shirts.

Board Member Lane also updated the Board about his efforts since the January Board meeting. He attended the National Advisory Committee of Canadian Chiefs and the meeting with the IAFF in April, along with the National Fire and Emergency Services Dinner. He discussed efforts in Canada, such as provincial board meetings and National Emergency Communications Week. Chief Lane also reported on research projects in the EMS field.

Senior Board Member's Report

Senior Board Member Fincher announced that this meeting was his last Metro Chiefs board meeting where he was serving in an official capacity. He had served on the Metro Chiefs Board since 1990.

Senior Board Member Fincher expressed his appreciation of the Board's decision to increase the allowance for a Senior Board Member to attend the Metro Chiefs Conference. This allowance increases next year. He also recommended that the Metro participate and buy a table at the National Fire and Emergency Services Dinner in Washington, D.C.

Alternate Board Member's Report

Alternate Board Member Lombardi reported that he is serving as the alternate for Chief David Downey on the technical committee for the NFPA 1710, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments. He also raised an issue that has come to his attention as a member of the Urban Search and Rescue (USAR) strategic advisory group. The Emergency Management Accreditation Program (EMAP) has developed a third-party validation effort for state and local search and rescue teams. There is concern how this effort will affect the typing of urban search and rescue teams. Chief Lombardi emphasized the importance that that the federal USAR system and its teams need to remain the "gold standard" for urban search and rescue teams.

Immediate Past President's Report

Immediate Past President Kerr expressed her regret in missing the April meeting with the IAFF. She updated the Board about issues relating to the IAFC Presidents' Council and the National Infrastructure Advisory Council. Immediate Past President Kerr also reported that she was starting as the fire chief of the Ft. Lauderdale Fire Rescue Department on July 1. Austin is doing a national search for its new fire chief. Immediate Past President Kerr asked Executive Secretary Sanders to update the Board about nominations for elected leadership of the Metro Chiefs.

Nominations Report

Executive Secretary Sanders reported on the recommendations of the nominating committee and the Board. Due to retirements by members of the Board, there is a need to make the following nominations for the 2018 election:

- Re-elect President Drozd for an additional one-year term.
- Re-elect Immediate Past President Kerr for an additional one-year term.
- Elect Treasurer Duyck to a one-year term as Vice President.
- Elect Board Member Lane to a one-year term as Secretary.
- Elect Alternate Board Member Lombardi to a one-year term as Treasurer.

There are vacancies for the positions of Board Member, Alternate Board Member, and Senior Board Member.

Only Senior members are eligible to run for the Senior Board Member position. Regular members are eligible to run for the Board and Alternate Board Member positions. Therefore, the Regular member candidate receiving the highest number of votes selects whether s/he would like the Board or Alternate Board position and the person with the second highest number of votes gets the remaining position.

Executive Secretary Sanders received the following nominations for Regular Board Member positions:

- Roderick Williams – Orlando Fire Department
- Edward “Loy” Senter, Jr. - Chesterfield County Fire & EMS
- John Butler – Howard County Department of Fire and Rescue Services
- Eric Tade – Denver Fire Department
- Robert Rocha – Corpus Christi Fire Department
- Joseph Fernandez – Broward Sheriff Fire Rescue & Emergency Services

Executive Secretary Sanders received the following nominations for the position of Senior Board Member:

- Shorty Bryson
- Kurt Henke

Executive Secretary Sanders received the following bid to host the Metro Chiefs Conference in 2021:

- Gina Sweat, Memphis

Home Fire Sprinkler Coalition – Executive Secretary Sanders reminded the Board that the Home Fire Sprinkler Coalition submitted all the required paperwork for our annual dues. At the January 10 Executive Board Meeting in Orlando the request for \$2,000 was approved. At the membership's business meeting, there will need to be a motion to approve this donation.

Canadian Fallen Fire Fighters Foundation – Executive Secretary Sanders reminded the Board that the Canadian Fallen Fire Fighters Foundation (CFFF) submitted all required paperwork for our annual donation to the CFFF. At the January 10 Executive Board Meeting in Orlando, the request for \$3,500 was approved. At the membership's business meeting, there will need to be a motion to approve this donation.

National Fallen Fire Fighters Foundation – Executive Secretary Sanders reminded the Board that the National Fallen Fire Fighters Foundation (NFFF) submitted all required paperwork for our annual donation. At the January 10 Executive Board Meeting in Orlando, the request for \$5,000 was approved. At the membership's business meeting, there will need to be a motion to approve this donation.

IAFC Liaison's Report

Mr. LaSala reported that the Metro Chiefs meeting and lunch at FRI will be on Friday, August 10. The meeting will be held in room D164 of the convention center at 10:00 am. The lunch will be held in room D166 of the convention center at noon.

Executive Secretary's Report

Executive Secretary Sanders reminded the Board that Officer and Board Member reports shall begin during the first business session of each Metro conference or meeting. Motions, resolutions, and similar business shall be presented at any business session one day prior to voting at the next regularly scheduled business meeting. All motions, resolutions and similar business must be presented to the executive secretary at least one day prior to the scheduled membership vote. Motions, resolutions and similar business must be presented in hardcopy and/or be presented in a manner that can be projected on the video screens at the

business sessions prior to the membership voting. No motions or resolutions will be accepted on the final business day of the annual conference.

Old Business

President Drozd announced that there was no old business.

New Business

Immediate Past President Kerr opened a discussion about the Metro representative on the IAFC Board. Currently, Metro rep is appointed by Metro president for three-year term. There was discussion about changing the Metro representative after the first term to allow more Metro membership to participate in the IAFC Board meetings. Also, there was a discussion about inviting the Metro representative to the IAFC Board to Metro Board meetings.

Executive Secretary Sanders reported that the Urban Fire Forum will be held on September 19 to 21, and the CTIF meeting will be held in Cardiff, Wales from September 25-28.

The Board also discussed Metro Board commitments and whether an expectations and guidelines document for Metro Board members should be created. President Drozd and Executive Secretary Sanders will review Metro governing documents and draft a document with expectations for Metro Board members.

Adjourn

President Drozd asked for a motion to adjourn.

A motion to adjourn was made by Alternate Board Member Lombardi, seconded by Immediate Past President Kerr, and agreed to unanimously.