



# CONFINED SPACE PRE-INCIDENT EMERGENCY ACTION PLAN

Pre-incident emergency action plans should be developed to prepare first responders for safe practices associated with rescue from specific and generic confined spaces. For more information on NFPA® 350, *Guide for Safe Confined Space Entry and Work*, view the complete document at [nfpa.org/350](http://nfpa.org/350).

<b>DATE/STATION:</b>		
<b>This Section to Be Completed with Assistance of Site Representative</b>		
<b>Space name and ID</b>		
Space entry configuration: <input type="checkbox"/> Horizontal entry, length: _____ ft <input type="checkbox"/> Vertical entry, depth: _____ ft <input type="checkbox"/> Horizontal w/ vertical drop: _____ ft <input type="checkbox"/> Vertical w/ horizontal extension: _____ ft	Portal shape and size: <input type="checkbox"/> Round _____ <input type="checkbox"/> Rectangle, H x W: _____ <input type="checkbox"/> Oval, H x W: _____ <input type="checkbox"/> Other _____	Access to portal: <input type="checkbox"/> Elevated <input type="checkbox"/> Below grade <input type="checkbox"/> Grade  Internal configuration: <input type="checkbox"/> Congested <input type="checkbox"/> Clear
How will we be notified of an emergency? <input type="checkbox"/> Phone <input type="checkbox"/> Pager <input type="checkbox"/> Radio <input type="checkbox"/> Audible signal <input type="checkbox"/> Intercom <input type="checkbox"/> Other _____		
Who notifies EMS? _____ Where will patients be transferred to EMS? _____		
Can we pre-stage equipment? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: What can we pre-stage and where? _____ Can we pre-stage manpower? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: How many and where? _____ Response time for rest of team? _____		
<b>Questions About Entry and Work Performed</b>		
<ul style="list-style-type: none"> <li>• Is a space permit required? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, why? _____</li> <li>• Number of entrants working in space: _____</li> <li>• Do they all speak English? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, other language(s)? _____            Interpreters present? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how many? _____</li> <li>• How do workers get into the space? <input type="checkbox"/> Crawl in <input type="checkbox"/> Rigid ladder <input type="checkbox"/> Soft ladder <input type="checkbox"/> Scaffolding <input type="checkbox"/> Winch/rope system  <input type="checkbox"/> Other _____</li> <li>• Is retrieval required? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, why? _____            If No, will workers still wear harnesses? <input type="checkbox"/> Yes <input type="checkbox"/> No            If Yes, what type of harness: <input type="checkbox"/> Cable/harness <input type="checkbox"/> Rope/harness <input type="checkbox"/> Other: _____            If Yes, mechanical retrieval used? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, type: <input type="checkbox"/> Winch <input type="checkbox"/> Rope/Pulley M/A <input type="checkbox"/> Other: _____</li> <li>• Are there any fall hazards inside the space? <input type="checkbox"/> Yes <input type="checkbox"/> No            If Yes, what will be used to protect entrants: _____</li> <li>• Is respiratory protection required for entrants? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, why? _____            Type: <input type="checkbox"/> Filter-type respirator <input type="checkbox"/> Airpurifying respirator <input type="checkbox"/> SCBA <input type="checkbox"/> SAR <input type="checkbox"/> Other: _____</li> <li>• Chemical protective clothing required? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, why? _____            Type: _____</li> <li>• Can attendant see the entrant(s) from the portal? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>• Is any hot work being performed? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what type? _____</li> <li>• Are any chemicals being brought into the space? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what type? _____            _____ . Attach SDS for known contaminants.</li> <li>• Have all sources of dangerous energy been isolated? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, why? _____</li> <li>• Is ventilation in place? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, ventilation equipment and power available? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>• How will the atmosphere be monitored? <input type="checkbox"/> Once before entry <input type="checkbox"/> Periodic: every _____ minutes <input type="checkbox"/> Continuous  <input type="checkbox"/> Other: _____</li> <li>• Are high-point anchor structures available? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what? _____</li> <li>• Is a space diagram available (as builds, etc.)? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, describe: _____  <input type="checkbox"/> Permit located and reviewed  <input type="checkbox"/> SDS located and reviewed  <input type="checkbox"/> Energy isolation sheet located and reviewed</li> </ul>		

Based on Figure 10.6.5, NFPA 350.



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This material contains some basic information about NFPA® 350, *Guide for Safe Confined Space Entry and Work*. It identifies some of the requirements in NFPA 350 as of the date of publication. This material is not the official position of any NFPA Technical Committee on any referenced topic which is represented solely by the NFPA documents on such topic in their entirety. For free access to the complete and most current version of all NFPA documents, please go to [nfpa.org/docinfo](http://nfpa.org/docinfo). References to "Related Regulations" are not intended to be a comprehensive list. The NFPA makes no warranty or guaranty of the completeness of the information in this material and disclaims liability for personal injury, property, and other damages of any nature whatsoever, from the use of or reliance on this information. In using this information, you should rely on your independent judgment and, when appropriate, consult a competent professional.