



CONFERENCE & EXPO

Expo: June 11-13, 2018
Mandalay Bay Convention Center, Bayside EF
Las Vegas, NV

Schedule at a Glance & Exhibit Space Information

Exhibitor Installation:

Saturday, June 9	8:00 am - 5:00 pm
Sunday, June 10	8:00 am - 5:00 pm
Monday, June 11	8:00 am - 11:00 am

All exhibits must be fully operational by 11:00 am on Monday, June 11. Installation work will **NOT** be permitted after 11:00 am without approval from Event Management.

Registration Hours:

Sunday, June 10	1:00 pm - 5:00 pm
Monday, June 11	7:00 am - 6:00 pm (Open 6am for Attendees)
Tuesday, June 12	7:00 am - 5:00 pm
Wednesday, June 13	7:00 am - 4:00 pm
Thursday, June 14	7:00 am - Close of Technical Meeting

Conference Hours:

Monday, June 11	Education Sessions	8:30 am - 11:30 am
	General Session	1:00 pm - 2:30 pm
Tuesday, June 12	Education Sessions	8:00 am - 12:30 pm & 2:00 pm- 5:00 pm
Wednesday, June 13	Education Sessions	8:00 am - 12:30 pm & 2:00 pm- 5:00 pm
Thursday, June 14	NFPA Technical Meeting	8:00 am – Completion

Expo Hours:

Monday, June 11		2:45 pm - 6:00 pm
	Opening Night Reception	5:00 pm - 6:00 pm
Tuesday, June 12		10:00 am - 4:00 pm
Wednesday, June 13		10:00 am - 2:30 pm

Exhibitor Dismantle:

Wednesday, June 13	2:31 pm - 9:00 pm
Thursday, June 14	8:00 am - 12:00 pm

Review the move out and dismantle notice for additional information on the return of empties. All freight NOT called for by 10:00 am on Thursday, June 14 will be shipped by a carrier selected by the official drayage contractor at the Exhibitor’s expense.

Exhibit Space Rental Information:

Exhibit space rental includes:

- Company listing in the expo guide. Listing must be submitted by the deadline.
- In-line exhibit space will have standard 8' red & black back drape and 3' black side rail drape.
- 7"x44" Company identification sign
- Onsite Exhibitor lounge
- 24 hour expo hall perimeter security
- Pre and post event registrant mailing list. Exhibit space must be paid in full to receive.
- Exhibitor Badges:
 - Unlimited Exhibitor expo badges – for staff working the exhibit booth.
 - Exhibitor full conference badges - determined by exhibit space size:
 - 100 – 300 sq. feet - 1 Exhibitor full conference badge
 - 400 – 700 sq. feet - 2 Exhibitor full conference badges
 - 800-1,300 sq. feet – 3 Exhibitor full conference badges
 - 1,400 – 2400 sq. feet – 4 Exhibitor full conference badges
 - 2,500 sq. feet or more – 5 Exhibitor full conference badges

Carpet & Electrical:

Carpet and electrical services are **NOT** included with the exhibit space rental.

The aisles will be carpeted in tuxedo, a black and gray blend.

Carpet or some sort of floor covering is required. You may provide your own or rent carpet from Freeman.

Electrical services may be ordered through Mandalay Bay's exclusive provider Edlen Electrical.

Exhibitor Resources:

The [Exhibitor Resource Center](#), located on the event website, is your source for the various forms and links you will need when planning your participation at the event.

Information will be added as it becomes available.

Expo Floor Plan: <http://www.rocexhibitions.com/floorplans/18NFPA/default.html>

The expo floor plan is constantly changing based on sales activity or changes in exhibit space size.

You are encouraged to occasionally review the plan. It is the Exhibitor's responsibility to monitor the online floor plan. If an exhibit space location opens that you would prefer, or if a competitor has chosen a location near you, please contact your Account Executive.

Exhibitor Alert:

Please be careful when contacted by a third party vendor posing or leading you to believe that they are working on NFPA C&E's behalf. Some companies that use this tactic are housing vendors and list rental companies.

Mandalay Bay handles all of their own housing and reservations will be made through the NFPA C&E event site and NOT by a company contacting you.

We do **not** rent or sell the registrant list. Any exhibitors that are paid in full will receive the registrant list with mailing information 30 days pre-event and 14 days post-event.

Please reference the official contractor list or contact us to check legitimacy of any communication you find suspicious. ROC Exhibitions, Inc. P: 630.271.8210 E: info@rocexhibitions.com