

CFPS ANNUAL RENEWAL FORM

The CFPS Annual Renewal is a Three Step Process:

Step 1 is Payment Information and Step 2 is a signed Attestment that you will abide by the CFPS Code of Conduct and Ethics.

In order to renew your CFPS certification you must review the current CFPS Applicant Handbook (available at www.nfpa.org/cfps), sign the attestation section below and return with your payment:

Step 1 – Payment:

PAYMENT INFORMATION Annual Renewal Fee: \$145.00

Credit Card Type (Visa, Am. Express, etc): _____ Number: _____

Expiration Date: _____

You must pay by credit card. For your security, this form and supporting documentation must be emailed to our secure server at: <https://web1.zixmail.net/s/welcome.jsp?b=nfpa>.

SECURE SERVER EMAIL INSTRUCTIONS:

1. If you have never visited this site before, you will need to register.
2. When you log in, you will need to go to the "compose tab"
3. In the "To:" space, select "Other (enter email address)" from the drop-down menu.
4. In the provided space, type in the email address adminsvecs@nfpa.org
5. Attach this application and all supporting documents (resume, transcript, diploma, etc)

Step 2 – Attestment

I fully understand in order to complete this renewal I must review the CFPS policies and procedures contained the current CFPS Candidate Handbook. Furthermore, by my signature, I agree to abide by the **CFPS Code of Conduct and Ethics** found therein.

Certificate Holder's Own Signature: _____

Please Print Name: _____

Certificate Number: _____

Date: _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application.

Email completed application and attached documentation to:

<https://web1.zixmail.net/s/welcome.jsp?b=nfpa>

Note: This is a secure server to protect credit card and sensitive information. DO NOT email the application to any other address!