



CERTIFICATION PROGRAM

Certified Hazard Recognition Specialist (CHRS)

Candidate Handbook



This Certified Hazard Recognition Specialist (CHRS) Candidate Handbook contains important program information, along with the following documents:

- Candidate Application Form
- Examination Retest Form
- Recertification Form

Please carefully review this handbook and retain it for future reference.

CERTIFIED HAZARD RECOGNITION SPECIALIST (CHRS)

Certified Hazard Recognition Specialist (CHRS) Program Summary

Program Overview - The NFPA Certified Hazard Recognition Specialist (CHRS) is an awareness level credential that highlights an individual's knowledge of the challenges associated with keeping people safe from the effects of fire, and their ability to apply the information found in NFPA 101®, Life Safety Code®.

Program Application & Duration - The CHRS application form is found in the CHRS candidate handbook as well as online at www.nfpa.org/chrs. You have 12 months after you are accepted as an applicant to take and pass the exam. The 12 month timer starts on the day your application is accepted by the NFPA Certification Department.

Program Fees - \$195 USD for the initial exam. \$150 USD to recertify at the end of each three (3) year certification period. The most up to date fee schedule may be found on the applicable forms at www.nfpa.org/chrs.

Payment – Payment must be received before any exam is taken. NFPA accepts credit cards and checks. Please ensure all checks are made payable to “NFPA” and are sent to the mailing address listed below.

IMPORTANT: When emailing this application to NFPA, you must use the [NFPA secure email server](#). Once you access this server and create your NFPA secure email account, you should select OTHER from the "To" pull-down list, and then enter chrs@nfpa.org in the address box. Complete the email process by attaching your personal documentation and clicking "Send."

Exam - The CHRS exam is a computer-based three hour open-book examination, containing 75 multiple-choice questions. It is designed to evaluate the candidate's knowledge of fire and life safety principles and code application skills. The exam is only available in English. You may only bring a printed 2015 edition of *NFPA 101®*, *Life Safety Code®* into the testing area during the exam. No photocopied or other duplicated or electronic versions of this document is permitted in the testing area during the exam.

Exam Results -The computer based exam allows candidates to receive their results immediately upon completion.

Retesting – If you fail your exam, you are permitted to retest two additional times (*completing a retest application and paying a retest fee each time*) within 12 months from the day your original CHRS application was accepted. If you fail the examination three times within this period, you must wait until the 12 month testing period expires before you will be allowed to restart the registration process. The retest application is found in the CHRS candidate handbook as well as online at www.nfpa.org/chrs. The cost to retest is \$175 USD.

Recertification – Once you become CHRS certified, you must recertify every three years. The recertification form is available in the CHRS candidate handbook as well as online at www.nfpa.org/chrs. The NFPA Certification Department will mail you a reminder approximately three months prior to your recertification date. You must earn a specific number of continuing education points within the three year recertification period. The fee for recertification is \$150 USD.

NFPA Certification Department
One Batterymarch Park, Quincy, MA 02169
(Phone) 617-984-7495
chrs@nfpa.org • www.nfpa.org/chrs

**CANDIDATE HANDBOOK - CERTIFIED HAZARD RECOGNITION SPECIALIST
(CHRS)**

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NFPA's MISSION

Founded in 1896, NFPA is a global, nonprofit organization devoted to eliminating death, injury, property and economic loss due to fire, electrical and related hazards.

MISSION OF NFPA CERTIFICATION PROGRAMS

The overall mission of NFPA's certification program is to enhance human and organizational performance as related to the use and application of NFPA codes and standards.

CERTIFIED HAZARD RECOGNITION SPECIALIST PROGRAM

The NFPA Certified Hazard Recognition Specialist Program (CHRS) was created in 2017 after discussions with fire service and facility management professionals indicated a strong desire to have an awareness level credential that highlights an individual's knowledge of the challenges associated with keeping people safe from the effects of fire, and their ability to apply the information found in NFPA 101[®], Life Safety Code[®].

PROGRAM GOALS:

- Recognize and provide evidence of competence
- Ensure proficiency in the use of NFPA codes and standards
- Enhance professionalism
- Ensure a uniform, fair process for certification that is accessible to everyone who is eligible
- Facilitate success for those seeking certification
- Promote professional development through continuous learning

FEATURES & BENEFITS

CHRS credential holders receive the following benefits:

- A nationally recognized certification
- Recognition as an expert by your colleagues
- Greater confidence in your abilities
- Improved job performance
- Career advancement opportunities

Certificate holders also receive an NFPA certificate that further highlights their accomplishment.

ELIGIBILITY

A candidate for the CHRS certification must have attained a high school diploma or equivalent before being allowed to sit for the exam.

APPLICATIONS & FORMS

All CHRS applications including the program application, and retest application can be found under the Applications and Forms tab. They are also available at www.nfpa.org/chrs, or by contacting NFPA's certification department at (617) 984-7495.

APPLICATION ACCEPTANCE

An application is accepted only when both of the following requirements are met:

- The completed and signed application is received by NFPA
- The examination fee is processed by NFPA

IMPORTANT: When emailing this application to NFPA, you must use the [NFPA secure email server](#). Once you access this server and create your NFPA secure email account, you should select OTHER from the "To" pull-down list, and then enter chrs@nfpa.org in the address box. Complete the email process by attaching your personal documentation and clicking "Send."

CERTIFIED HAZARD RECOGNITION SPECIALIST (CHRS)

Following the receipt of your CHRS application form and examination fee, the NFPA will send you an authorization letter with instructions on how to schedule your computer based exam. A list of test centers may be found at www.isoqualitytesting.com.

PROGRAM FEES

\$195 USD for the initial exam. \$150 USD to recertify at the end of each three (3) year certification period. The most up to date fee schedule may be found on the applicable forms at www.nfpa.org/chrs.

NON-DISCRIMINATION

NFPA evaluates all CHRS candidates without regard to race, color, religion, sex, sexual orientation, national origin, ancestry, age or disability.

SPECIAL ACCOMMODATIONS

NFPA provides special accommodations in accordance with the Americans with Disabilities Act of 1991 (ADA). If a disability prevents you from taking the examination under standard conditions, you may request special accommodations. Written requests explaining the nature of the disability (i.e., the diagnosis), the type of accommodation you feel is appropriate, and any supporting documentation of the diagnosis from a qualified healthcare professional must accompany the registration application. NFPA reserves the right to request reasonable documentation from healthcare or other professionals to support requests for special accommodations.

STEPS TO CERTIFICATION

- Submit your application with the appropriate examination fee to the NFPA certification department (see application form for details).
- Examination - You will have to sit for a computer based examination within 12 months of entering the CHRS program.
- If you fail your exam, you are permitted to retest two (2) additional times (*completing a retest application and paying a retest fee each time*) within twelve (12) months from the day your original CHRS application was accepted. If you fail the examination three (3) times within this period, you must wait until the twelve (12) month testing period expires before you will be allowed to restart the registration process. The retest application is found in the CHRS candidate handbook as well as online at www.nfpa.org/chrs.

REFERENCE MATERIAL

The exam is based on the 2015 edition of *NFPA 101[®], Life Safety Code[®]*. It is the candidate's responsibility to obtain this reference source for study purposes and to have present during the examination. It is the only reference source allowed in the examination room. If you would like to purchase this NFPA document please go to the NFPA website at www.nfpa.org/catalog.

EXAM PREPARATION

Regardless of how long you have been on the job, you should still prepare for the CHRS exam. Candidates should have a strong working knowledge of the principles and practices contained in *NFPA 101[®], Life Safety Code[®]*. One tool that may help you prepare is the NFPA 3-day seminar NFPA 101 Life Safety Code Essentials. NFPA also offers online learning modules on a wide variety of NFPA 101[®] topics. While the seminars and online modules are not test preparation courses, they do cover material found on the exam. Participation in these training options is not a prerequisite of the certification, and does not guarantee success on the exam. More information on NFPA training solutions can be found at www.nfpa.org/training.

REVIEW REFERENCE MATERIALS - It is not necessary to memorize the reference material, but it is important to know the general format of NFPA 101. NFPA 101 is laid out with the occupancy specific chapters starting at chapter 12. The core chapters are chapters 1-11. They begin with administration and definitions, followed by the specific requirements in the code. It is always best to start with the occupancy chapter first, then

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if required, turn to the core chapters. For example, if you are looking up requirements for interior finish in a new health care occupancy, you would start at section 18.3.3 where it will direct you to section 10.2. It is also helpful to look for tables in the documents that summarize requirements.

Sample Question - What is the occupant load factor used for determining the required means of egress for an inpatient treatment department within an existing health care occupancy?

- (A) 180 sq ft (16.7 sq m)
- (B) 220 sq ft (20.4 sq m)
- (C) 240 sq ft (22.3 sq m)
- (D) 280 sq ft (26.0 sq m)

Analyze the Question - This is a means of egress question.

Find the right reference – *Existing health care is chapter 19, occupant load is section 19.1.7. This section sends you to Table 7.3.1.2.*

These tips will help you find specific information quickly during the examination.

EXAM FORMAT

The CHRS exam is a three-hour, open-book examination, containing 75 multiple-choice questions. The examination is only available in English. It is designed to evaluate the candidate's knowledge of fire and life safety principles and code application skills.

The examination is available in a computer-based format at test centers throughout the world. Upon receipt of the CHRS examination application and test fee, the candidate will receive their authorization letter with instructions on how to schedule the computer based examination. A list of computer based test centers is available on the test administrator's website at www.isoqualitytesting.com.

EXAM RULES AND PROCEDURES

The following suggestions, regulations, and procedures pertain to every candidate taking the examination:

- You must present a valid photo ID at the test center.
- Smart phones and other electronic devices are not permitted in the testing area.
- You will not be permitted to continue the test beyond the established three-hour time limit.
- You should bring only the approved, published and copyrighted NFPA document identified in this handbook into the exam room. Photocopies of the NFPA document, additional pages with notations, and other test taking aids are not permitted. All materials taken into the exam room are subject to review by the test center proctor.
- You may highlight, tab, and make notations within your NFPA documents prior to entering the exam room. Only commercial permanent adhesive type tabs are allowed. Post-it type notes and flags or other types of easily moveable tabs are **not** permitted. You may **not** write on, mark in, or tab the pages of your NFPA document during the examination.
- Electronic versions of the NFPA document are not permitted to be used at the test site.
- If you wish to leave the room during the test, you must secure the proctor's permission. You will not be allowed to make up lost time.
- Visitors are not permitted at the test center.
- Smoking is not permitted in the testing area.
- Candidates may provide comments on exam items. All comments will be reviewed by NFPA certification staff. Candidates will not receive responses to their comments. Comments may be entered directly on the computer screen.

FAILURE TO APPEAR FOR EXAM

No application fees will be refunded if you fail to appear on your registered examination date. See Cancellation and Rescheduling Exceptions below.

EXAM CANCELLATION

If you must cancel your exam and you have no plan to reschedule that exam for another date, you may be eligible for a partial refund of your application fee. In this situation, you must contact the NFPA certification administrative office (in writing) at least seven (7) business days (U.S. New York time) prior to your previously scheduled examination date. All refund requests must be made in writing and you will be assessed a \$50.00 USD non-refundable administrative fee. You will forfeit your entire application fee if you fail to contact the NFPA certification administrative office at least seven (7) business days (U.S. New York time) prior to your previously scheduled examination date. See Cancellation and Rescheduling Exceptions.

EXAM RESCHEDULING

You may reschedule your computer-based examination for a different date and time by notifying the NFPA test delivery partner (ISO Quality Testing) at least five (5) calendar days (U.S. New York time) prior to your previously scheduled examination date. You will be assessed a \$25 rescheduling fee (IMPORTANT: See related computer-based exam rescheduling instructions located in your *ISO Quality Testing – Candidate Admission Letter*). You will forfeit your entire application fee if you fail to contact ISO Quality Testing at least five (5) business days (U.S. New York time) prior to your previously scheduled examination date. See Cancellation and Rescheduling Exceptions.

CANCELLATION AND RESCHEDULING EXCEPTIONS

NFPA may waive the rescheduling fee or cancellation penalties in the event of one of the following emergency or special circumstances:

- Jury Duty
- Death of an immediate family member
- Military Deployment
- Serious Illness or Injury

If you experience any of the above, you must provide relevant documentation (doctor's note, military orders, death certificate or obituary, jury summons, etc.) to the NFPA Certification Department (and ISO Quality Testing) before you will be allowed to reschedule your exam.

EXAM SECURITY

Failure to follow candidate instructions regarding examination security will result in your application being voided and forfeiture of your application fee. Conduct that results in violation of examination security or disrupts the administration of the examination could result in cancellation of your examination and dismissal from the testing center. In addition, your examination will be considered void and will not be scored.

Examples of misconduct include, but are not limited to, the following: writing on anything other than the margins of your test booklet, looking at another candidate's examination, or talking with other candidates anytime during the entire examination period. You are particularly cautioned not to do so after you have completed the examination, as other candidates in the area might be taking a break and still have not completed the examination. You may not attend the examination only to review or audit test materials. You may not copy any portion of the examination for any reason. No examination information may leave the test room under any circumstances. This includes memorizing questions for distribution to any other person. No unauthorized persons will be admitted into the testing area. It is very important for you to note all examination content is strictly confidential. You may only communicate about the test, or questions on the test, using the appropriate forms provided within the examination delivery system.

At no other time, before, during or after the examination, may you communicate orally, electronically or in writing with any person or entity about the content of the examination or individual examination questions.

CERTIFIED HAZARD RECOGNITION SPECIALIST (CHRS)

The NFPA shall have the right to revoke or invalidate any examination score with or without a finding of fault or misconduct if data forensic analysis or other credible evidence establishes a reasonable possibility that a score is not valid or the integrity or security of the examination was compromised.

COPYRIGHT

Exam questions are copyrighted by the NFPA. All rights reserved. Reproduction, distribution or display in any form or by any means, electronic, mechanical or otherwise, is strictly prohibited.

RESULTS

The computer based examination allows candidates to receive their results immediately upon completion of the examination. The CHRS exam is a pass/fail exam. Your actual number (%) exam score will never be reported to you for either a passing score or a failed score. If you pass the exam, you will only be told that you passed. If you fail the exam, you will be provided with a list of the five exam domains and the percent (%) of items you answered correctly within each domain. Note: This is not your exam score – it is just a percent (%) correct value for each domain. This domain percent (%) correct information is provided so you may focus on areas of improvement for your retest. See the CHRS exam weighted criteria table in the appendix section of this handbook for a listing of the CHRS exam domains.

RETEST

If you fail your exam, you are permitted to retest two additional times (*completing a retest application and paying a retest fee each time*) within 12 months from the day your original CHRS application was accepted. If you fail the examination three times within this period, you must wait until the 12 month testing period expires before you will be allowed to restart the registration process. The retest application is found in the CHRS candidate handbook as well as online at www.nfpa.org/chrs. The cost to retest is \$175 USD.

CONFIDENTIALITY

The identity and information concerning all candidates is confidential. Information regarding exam results are only communicated in writing from the NFPA certification department directly to the candidate. Exam results are never provided over the phone.

USE OF YOUR CHRS CREDENTIAL

Once granted the CHRS credential, the certified may refer to themselves as a CHRS credential holder as long as the certified has an active certification status. The certified is authorized to use the CHRS designation after their name on business cards, personal letterhead, resumes, websites and in their email signature.

RECERTIFICATION

Once a candidate has been certified, to remain active, they must recertify every three years. In order to maintain currency and relevancy with fire and life safety challenges, CHRS certification holders are required to demonstrate their continuing participation in professional development activities. NFPA awards points towards recertification for various activities. Ten points of professional development activities related to fire and life safety must be earned and submitted during the recertification cycle. Certification holders must complete the Summary of Recertification Points Form, and submit it to NFPA for processing. It is important that you begin accumulating the required points as soon as possible. If college courses are declared for training hours, the same course cannot be taken twice within the 3-year period, and the candidate must convert credit hours to actual hours spent in the classroom.

Recertification Audit

Certification holders will be subject to a random audit of their CHRS recertification documentation for a period of up to six months after their recertification date. Accordingly, certification holders are expected to retain recertification documentation in their possession for six months beyond their recertification date. Recertification points forms are available at www.nfpa.org/chrs. Back up documentation is not required when submitting the Summary of Recertification Points Form.

CERTIFIED HAZARD RECOGNITION SPECIALIST (CHRS)

RECERTIFICATION REQUIREMENTS CHART

In order to maintain currency and relevancy managing life safety issues in health care facilities, certificate holders are required to submit a minimum of ten points of documented professional development for recertification. The ten points must be submitted during the three year recertification cycle and must be related to fire protection and life safety.

PROFESSIONAL DEVELOPMENT CATEGORY	POINT ALLOTMENT	MINIMUM POINTS	MAXIMUM POINTS	REQUIRED DOCUMENTATION*
Participation in Life Safety Code training	1 point per contact hour 1 CEU = 10 contact hours	7	10	Copy of Certificate of attendance, letter from presenter, or description of training with letter from supervisor
Association Membership of Certificate Holder	1 point per association membership per year	0	3	Copy of membership showing active status for the three year term

Note: NFPA reserves the right to alter any recertification requirements as deemed necessary

NFPA offers numerous NFPA 101® related training options, including its 3-day NFPA 101 Life Safety Code Essentials seminar, and its NFPA 101 online learning modules. For more information, go to www.nfpa.org/training, or call NFPA toll free at 1-800-344-3555.

DOCUMENTATION

Reasonable proof of attendance/participation in the described categories will be accepted. Reasonable includes copies of agendas, rosters, or other descriptive program materials which have been signed and dated by the presenter/sponsor indicating the certificate holder’s attendance. The certificate holder is required to sign the descriptive materials as an attestation of their attendance.

RENEWAL

If NFPA does not receive the necessary recertification materials within the three year period, the certification holder will no longer be considered a Certified Hazard Recognition Specialist (CHRS), and will no longer be entitled to use the CHRS credential in professional communications. To regain certification, the candidate must successfully complete the entire CHRS certification program (subject to the applicable application fees).

REPLACEMENT CERTIFICATES

Replacement certificates are available at a charge of \$15.00 per certificate by contacting the certification department at 617-984-7495.

CONTACT INFORMATION

NFPA Certification Department
1 Batterymarch Park
Quincy, MA 02169
Telephone: +1 (617) 984-7495
Email: chrs@nfpa.org

APPENDIX

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CHRS Exam Weighted Criteria Table

The following table indicates the approximate percentage (%) of exam content (exam items) for the five (5) major domain areas and the components of those domain areas:

- | | | |
|-------------|--|------------|
| I. | General Requirements | 25% |
| | A. Chapter 3: Definitions | |
| | 3.2 NFPA Official Definitions | |
| | 3.3 General Definitions | |
| | B. Chapter 4: General | |
| | 4.4 Life Safety Compliance Options | |
| | 4.5 Fundamental Requirements | |
| | 4.6 General Requirements | |
| | 4.7 Fire Drills | |
| | 4.8 Emergency Plan | |
| | C. Chapter 6: Classification of Occupancy and Hazard of Contents | |
| | 6.1 Classification of Occupancy | |
| | 6.2 Hazard of Contents | |
| | D. Related requirements found in chapters 12-42 of the 2015 edition of NFPA 101 | |
| II. | Means of Egress Requirements | 22% |
| | A. Chapter 7: Means of Egress | |
| | 7.1 General | |
| | 7.2 Means of Egress Components | |
| | 7.3 Capacity of Means of Egress | |
| | 7.4 Number of Means of Egress | |
| | 7.5 Arrangement of Means of Egress | |
| | 7.6 Measurement of Travel Distance to Exits | |
| | 7.7 Discharge from Exits | |
| | 7.8 Illumination of Means of Egress | |
| | 7.9 Emergency Lighting | |
| | 7.10 Marking of Means of Egress | |
| | 7.11 Special Provisions for Occupancies with High Hazard Contents | |
| | 7.12 Mechanical Equipment Rooms, Boiler Rooms, and Furnace Rooms | |
| | 7.14 Occupant Evacuation Elevators | |
| | B. Related requirements found in chapters 12-42 of the 2015 edition of NFPA 101 | |
| III. | Protection | 20% |
| | A. Chapter 8: Features of Fire Protection | |
| | 8.2 Construction and Compartmentation | |
| | 8.3 Fire Barriers | |
| | 8.4 Smoke Partitions | |
| | 8.5 Smoke Barriers | |
| | 8.6 Vertical Openings | |
| | 8.7 Special Hazard Protection | |
| | 8.8 Inspection and Testing of Door Assemblies | |

B. Chapter 10: Interior Finish, Contents, and Furnishings

- 10.2 Interior Finish
- 10.3 Contents and Furnishings

C. Related requirements found in chapters 12-42 of the 2015 edition of NFPA 101

IV. Building Services

16%

A. Chapter 9: Building Service and Fire Protection Equipment

- 9.1 Utilities
- 9.2 Heating, Ventilating, and Air-Conditioning
- 9.3 Smoke Control
- 9.4 Elevators, Escalators, and Conveyors
- 9.5 Rubbish Chutes, Incinerators, and Laundry Chutes
- 9.6 Fire Detection, Alarm, and Communication Systems
- 9.7 Automatic Sprinklers
- 9.8 Other Extinguishing Equipment
- 9.9 Portable Fire Extinguishers
- 9.10 Standpipe Systems
- 9.11 Fire Protection Systems Operating Features
- 9.12 Carbon Monoxide (CO) Detection and Warning Equipment
- 9.13 Special Inspections and Tests

B. Chapter 11: Special Structures and High-Rise Buildings

- 11.2 Open Structures
- 11.3 Towers
- 11.7 Underground and Limited Access Structures
- 11.8 High-Rise Buildings
- 11.9 Permanent Membrane Structures
- 11.10 Temporary Membrane Structures

C. Related requirements found in chapters 12-42 of the 2015 edition of NFPA 101

V. Building Rehabilitation

17%

A. Chapter 43: Building Rehabilitation

- 43.1 General
- 43.2 Special Definitions
- 43.3 Repairs
- 43.4 Renovations
- 43.5 Modifications
- 43.6 Reconstruction
- 43.7 Change of Use or Occupancy Classification
- 43.8 Additions
- 43.10 Historic Buildings

B. Related requirements found in chapters 12-42 of the 2015 edition of NFPA 101

Certified Hazard Recognition Specialist (CHRS) Program Application

NFPA Certification Department
1 Batterymarch Park,
Quincy, MA 02169
(P) 1-617-984-7495
Email: chrs@nfpa.org
Web Page: www.nfpa.org/chrs



For Internal Use Only

Date Received: _____
Database: _____
Payment Rcvd: _____

(TYPE OR PRINT ALL INFORMATION; INCOMPLETE APPLICATIONS WILL BE RETURNED)

APPLICANT NAME: _____ (As name will be printed on certificate)

BUSINESS INFORMATION:

Business Name: _____ E-mail: _____

Business Mailing Address: _____

City: _____ State: _____ Country: _____ Zip Code: _____

Business Phone: _____ Mobile Phone: _____

HOME INFORMATION:

Home E-mail: _____

Home Mailing Address: _____

City: _____ State: _____ Country: _____ Zip Code: _____

Home Phone: _____ Mobile Phone: _____

Note: The CHRS exam is available on demand as a computer-based test at assessment centers throughout the world. Upon receipt of this CHRS program application and your test fee, the NFPA will mail your authorization letter with instructions on how to schedule the computer-based exam. A list of computer-based test centers is located at the test administrator's website at www.isoqualitytesting.com.

Please attest to the following:

I have attained the minimum of a high school diploma or equivalent education

I, _____, certify that all information contained in this application, is accurate and truthful, to the best of my knowledge, and that I am aware that any false entry will be considered sufficient cause for revocation of my certification at any time during the certification term. I agree to be bound by and to adhere to all written policies and procedures of the certification program to which I am herewith applying, and I understand that at any time during the term of certification any improper conduct on my behalf will result in my certification being revoked. I understand that the certification examination that I will take as prerequisite to certification is confidential and is protected by federal copyright and other intellectual property and trade secret laws. I understand and agree that I will strictly preserve the confidentiality of the examination and that I am prohibited from copying or distributing the examination or from transmitting information regarding examination questions or content in any form, written or oral, to any person or entity. I further understand that my failure to comply with this prohibition may result in my certification being permanently revoked and/or legal action being taken against me. I agree to accept the decision of the NFPA as to my eligibility for certification. I authorize verification of all information in this application. I also hereby release the NFPA and all of its agents, employees, officers, directors, heirs, and assigns from any liability arising whatsoever from or in connection with any action taken or decision made with regard to the awarding, suspension or revocation of my certification. I acknowledge and agree that the NFPA shall have the right to revoke or invalidate any examination score, with or without finding of fault or misconduct on my part, if data forensic analysis or other credible evidence establishes a reasonable possibility that a score is not valid or that the integrity or security of the examination was compromised.

SIGNATURE: _____ **DATE:** _____
Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application.

CERTIFIED HAZARD RECOGNITION SPECIALIST (CHRS)

Payment Information – The following fee is attached:

IMPORTANT: When emailing this application to NFPA, [you must use the NFPA secure email server](mailto:chrs@nfpa.org). Once you access this server and create your NFPA secure email account, you should select OTHER from the "To" pull-down list, and then enter chrs@nfpa.org in the address box. Complete the email process by attaching your personal documentation and clicking "Send."

\$195 (USD) Testing fee

Total Amount Enclosed \$_____

Check. (***Please make checks payable to NFPA Certification Department***)

Credit Card: MasterCard VISA Discover American Express

Credit Card #: _____ Card Exp. Date: _____

Name on Card: _____ Signature: _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application. By Selecting the Credit Card button above and entering your name in the signature block, you authorize NFPA to charge your credit card the applicable fee(s).

Note: the 2015 edition of *NFPA 101, Life Safety Code*, is available for ordering through the NFPA printed catalog, on the Web at www.nfpa.org/catalog, or by phone at 1-800-344-3555.

Certified Hazard Recognition Specialist (CHRS) Program Retest Application

NFPA Certification Department
1 Batterymarch Park,
Quincy, MA 02169
(P) 1-617-984-7495
Email: chrs@nfpa.org
Web Page: www.nfpa.org/chrs



For Internal Use Only
Date Received: _____
Database: _____
Payment Rcvd: _____

(TYPE OR PRINT ALL INFORMATION; INCOMPLETE APPLICATIONS WILL BE RETURNED)

APPLICANT NAME

Note that in accordance with the Electronic Signature Agreement below, a manual signature is not required – simply typing your name into the fillable form is sufficient.

Applicant Notification Address

SIGNATURE: _____ **DATE:** _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application.

Payment Information – The following fee is attached:

IMPORTANT: When emailing this application to NFPA, [you must use the NFPA secure email server](#). Once you access this server and create your NFPA secure email account, you should select OTHER from the "To" pull-down list, and then enter chrs@nfpa.org in the address box. Complete the email process by attaching your personal documentation and clicking "Send."

- \$175.00 USD Retest Fee
- Check. **(Please make checks payable to NFPA Certification Department)**
- Credit Card: MasterCard VISA Discover American Express

Credit Card #: _____ Card Exp. Date: _____

Name on Card: _____ Signature: _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application. By Selecting the Credit Card button above and entering your name in the signature block, you authorize NFPA to charge your credit card the applicable fee(s).

Certified Hazard Recognition Specialist (CHRS) Program SUMMARY OF RECERTIFICATION POINTS FORM

NFPA Certification Department
 1 Batterymarch Park, Quincy, MA 02169
 (P) 617-984-7495
 Email: chrs@nfpa.org



For Internal Use Only
 Date Received: _____
 Database: _____
 Payment Rcvd: _____

Name: _____ Certificate #: _____ Certificate Date: _____

Address: _____ Business _____ Residence _____

City: _____ State/Province: _____ Zip Code: _____

Tel #: _____ Mob #: _____ Email: _____

Category	Points Claimed
Participation in Training	
Association Membership	
Total	

Instructions:

1. Collect documentation for your 10 points of professional development. Refer to the *Recertification Requirements Table* for information regarding the categories and point allotments.
2. Complete this *Summary of Recertification Points Form*, and submit it along with the recertification fee to the NFPA Certification Department.

IMPORTANT:

Do not submit documentation of your recertification points at this time. NFPA conducts random audits for recertification documentation. It is important that you maintain your documentation in the event that you are selected for a random audit. If you are selected, you will then be required to provide this documentation.

When emailing this application to NFPA, you must use the [NFPA secure email server](#). Once you access this server and create your secure email account, select OTHER from the "To" pull-down list, and enter chrs@nfpa.org in the address box. Complete the email process by attaching your personal documentation and clicking "Send."

- \$150 (USD) Recertification Fee
- Check. **(Please make checks payable to NFPA Certification Department)**
- Credit Card: MasterCard VISA Discover American Express

Credit Card #: _____ Card Exp. Date: _____

Name on Card: _____ Signature: _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application. By Selecting the Credit Card button above and entering your name in the signature block, you authorize NFPA to charge your credit card the applicable fee(s).

I, _____, certify that all information contained in this application, is accurate and truthful, to the best of my knowledge, and that I am aware that any false entry will be considered sufficient cause for revocation of my certification at any time during the certification term. I agree that at any time during the term of certification any improper conduct on my behalf will result in my certification being revoked. I understand that I am prohibited from transmitting information regarding examination questions or content in any form to any person or entity, and understand that failure to comply with this prohibition may result in my certification being revoked and/or legal action being taken against me. I agree to accept the decision of the NFPA as to my eligibility for certification. I authorize verification of all information in this application. I also release all concerned from any liability arising from this application or certification.

Signature: _____ Date: _____

Electronic Signature agreement: In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application.

CHRS RECERTIFICATION POINTS FORM

Name:

Certificate #:

Professional Development Category	# of Points	Description
Sum Total Points Here >>		

CERTIFIED HAZARD RECOGNITION SPECIALIST (CHRS)



NFPA CERTIFIED HAZARD RECOGNITION SPECIALIST (CHRS)
 RECERTIFICATION REQUIREMENTS CHART (3-year cycle)

In order to maintain currency and relevancy with fire and life safety practices, certificate holders are required to submit a minimum of ten (10) points of documented professional development for recertification. The 10 points must be submitted during the 3-year recertification cycle and must be related to NFPA 101, *Life Safety Code*.

PROFESSIONAL DEVELOPMENT CATEGORY	POINT ALLOTMENT	MINIMUM POINTS	MAXIMUM POINTS	REQUIRED DOCUMENTATION*
Participation in training related to NFPA 101, <i>Life Safety Code</i>	1 point per contact hour 1 CEU = 10 contact hours	7	10	Copy of Certificate, letter from presenter, or description of training with letter from supervisor
Membership in a related industry association	1 point per year	0	3	Copy of membership showing active status during the three year term (not limited to NFPA membership)

Note: *NFPA reserves the right to alter any recertification requirements as deemed necessary*

***DOCUMENTATION**

Reasonable proof of attendance/participation in the described categories will be accepted. Reasonable proof includes copies of agendas, rosters, or other descriptive program materials which have been signed and dated by the presenter/sponsor indicating the certificate holder's attendance. The certificate holder is required to sign the descriptive materials as an attestation of their attendance.



Certified Hazard Recognition Specialist (CHRS)
Program

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