

**SUMMARY OF RECERTIFICATION POINTS FORM**  
**Certified Sprinkler ITM Specialist (CSITMS) for Facility Managers Program**

<b>NFPA Certification Department</b> 1 Batterymarch Park, Quincy, MA 02169 Email: <a href="mailto:adminsvc@nfpa.org">adminsvc@nfpa.org</a> Web: <a href="http://www.nfpa.org/csitms">www.nfpa.org/csitms</a>		<b>For Internal Use Only</b> Date Received: _____ Database: _____ Payment Rcvd: _____
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Name: \_\_\_\_\_ Certificate #: \_\_\_\_\_ Certificate Date: \_\_\_\_\_

Address: \_\_\_\_\_ Business \_\_\_\_\_ Residence \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Tel #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

Category	Points Claimed
Participation in Sprinkler ITM Training	
Participation in Testing Process	
Participation in Inspection Process	
Professional Membership	
<b>Total</b>	

**Instructions:**

1. Collect documentation for your 10 points of professional development. Refer to the *Recertification Requirements Table* for information regarding the categories and point allotments.
2. Complete this *Summary of Recertification Points Form*, and submit it along with the recertification fee to the NFPA Certification Department.

**IMPORTANT:**

Do not submit documentation of your recertification points at this time. NFPA conducts random audits for recertification documentation. It is important that you maintain your documentation in the event that you are selected for a random audit. If you are selected, you will then be required to provide this documentation.

When emailing this application to NFPA, you must use the NFPA secure email server at <https://web1.zixmail.net/s/welcome.jsp?b=nfpa>. Once you access this server and create your NFPA secure email account, you should select OTHER from the "To" pull-down list, and then enter [adminsvc@nfpa.org](mailto:adminsvc@nfpa.org) in the address box. Complete the email process by attaching your personal documentation and clicking "Send."

- \$150 (USD) Recertification Fee
- Check. *(Please make checks payable to NFPA Certification Department)*
- Credit Card:  MasterCard  VISA  Discover  American Express

Credit Card #: \_\_\_\_\_ Card Exp. Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

**Electronic Signature agreement:** In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application. By Selecting the Credit Card button above and entering your name in the signature block, you authorize NFPA to charge your credit card the applicable fee(s).

I, \_\_\_\_\_, certify that all information contained in this application, is accurate and truthful, to the best of my knowledge, and that I am aware that any false entry will be considered sufficient cause for revocation of my certification at any time during the certification term. I agree that at any time during the term of certification any improper conduct on my behalf will result in my certification being revoked. I understand that I am prohibited from transmitting information regarding examination questions or content in any form to any person or entity, and understand that failure to comply with this prohibition may result in my certification being revoked and/or legal action being taken against me. I agree to accept the decision of the NFPA as to my eligibility for certification. I authorize verification of all information in this application. I also release all concerned from any liability arising from this application or certification.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Electronic Signature agreement:** In lieu of signature, you agree that typing your name on the line above is the legal equivalent of your manual signature on this application.



## Certified Sprinkler ITM Specialist (CSITMS) Recertification Points Form

Name:

Certificate #:

Professional/Work Development Category	# of Points	Description
Sum Total Points Here >>		



**RECERTIFICATION REQUIREMENTS CHART**

In order to maintain currency and relevancy with inspection, testing, and maintenance challenges of water-based fire protection systems, certificate holders are required to submit a minimum of 10 points of documented professional development for recertification. The 10 points must be submitted during the three year recertification cycle and must be related to inspection, testing, and maintenance of water-based fire protection systems.

The certified must submit documented evidence of a total of 10 credit points from the following categories:

<b>PROFESSIONAL DEVELOPMENT CATEGORY</b>	<b>POINT ALLOTMENT</b>	<b>MINIMUM POINTS</b>	<b>MAXIMUM POINTS</b>
Participation in training related to ITM of water-based fire protection systems	1 point per contact hour 1 CEU = 10 contact hours	7	10
Participation in the initial acceptance testing, reacceptance testing or the periodic testing of water-based fire protection systems	1 point per year	0	3
Participation in the initial acceptance inspection, reacceptance inspection or the periodic visual inspection of water-based fire protection systems	1 point per year	0	3
Association membership of certificate holder	1 point per association membership per year	0	3

Note: NFPA reserves the right to alter any recertification requirements as deemed necessary

NFPA offers training on NFPA 25, Standard for the Inspection, Testing, and Maintenance of Water-based Fire Protection Systems. To register, go to [www.nfpa.org/catalog](http://www.nfpa.org/catalog) and click on the “training” tab, or call NFPA toll free at 1-800-344-3555.

**DOCUMENTATION**

Reasonable proof of attendance/participation in the described categories will be accepted. Reasonable includes copies of agendas, rosters, or other descriptive program materials which have been signed and dated by the presenter/sponsor indicating the certificate holder’s attendance. The certificate holder is required to sign the descriptive materials as an attestation of their attendance.

NFPA shall grant one (1) point toward recertification per full year served on the CAG. These points will apply in the Training/Professional Development Seminars and Conferences category, state the years as part of NFPA’s CAG in the “Description” column of the CSITMS Recertification Points Form