Technical Committee on Chimneys, Fireplaces, and Venting Systems for Heat-Producing Appliances (CHI-AAA)

Minutes of Meeting
NFPA Headquarters
March 18-19, 2015

I. Attendance

Principal Members/Staff:
Dale Feb, Chair, Fireplace Investigation, Research & Education Service, CA
Eric Nette, Staff Liaison, NFPA, MA

Jim Brewer, National Chimney Sweep Guild, VA
Randy Brooks, Brooks Chimney Sweeping, CA
Rick Curkeet, Intertek Testing Service, WI (via web conferencing)
Michael DeBlasio, M. DeBlasio, Inc., MA (via web conferencing)
Glen Edgar, VenTech Consulting, OH
Royal Edwards, FL (via web conferencing)
Thomas Heller, Mammoth Lakes Fire Department, CA
Dale Hersey, State of Maine, ME
Vickie Hodges, State Farm Insurance Companies, IL
Anthony O’Neill, ME (via web conferencing)
Harold Ornstein, EFI Global, Inc., VA (via web conferencing)
Shaun Ray, Metal-Fab, Inc., KS (via web conferencing) representing Air-Conditioning, Heating, & Refrigeration Institute
Keith Page, Selkirk/Hart & Cooley, Inc., MI
Thomas Pierce, Pierce Fire Investigations, CA
Michael Savage, City of Rio Rancho, NM (via web conferencing)
Paul Stegmeir, MN (via web conferencing)
Thomas Stroud, Hearth, Patio and Barbecue Association, WA
Robert Wozniak, UL LLC, NY

Alternate Members and Guests:
Eric Adair, Adair Concepts & Solutions
Jerry Isenhour, CVC Coaching
Douglas Jenks, Pilgrim Home & Hearth
John McCormack, Homeowner/Consumer
Mike Pennington, Innovative Hearth Products (via web conferencing)
Jeremy Biswell, National Chimney Sweep Guild (via web conferencing)
Crystal Gitchell, Hearth, Patio and Barbecue Association (via web conferencing)
Rett Rasmussen, Rasmussen Gas Logs & Grills (via web conferencing)
Gregg Achman, Hearth & Home Technologies
II. Meeting Minutes:

1. Call to Order. The meeting was called to order at 8:05 a.m. on March 18-19, 2015. The Chair welcomed the Technical Committee (TC) members and guests to the meeting. The Chair also made remarks about the meeting, procedures, and the plan for the next 2 days.

2. Self-Introductions. The TC members and guests introduced themselves and identified their affiliations.

3. Approval of Minutes. The minutes of the May 14-15, 2014 First Draft meeting were approved as written.

4. Staff Liaison Report. The staff liaison made a brief presentation on NFPA policies and procedures, the new standards process, reviewed the document revision timeline (Attachment A, F2015 Revision Cycle), and updated the TC on membership changes.

5. Thomas Pierce Presentation on First Draft Changes to NFPA 211. Thomas Pierce made a 15 minute presentation on aftermarket parts and their relation to UL testing, the IRC, and NFPA 211. The presentation relayed concerns regarding the proper application of aftermarket parts and their effect on the fire safety of the original installation. There was discussion following the presentation.

6. Thomas Stroud Presentation on First Draft Changes to NFPA 211. Thomas Stroud spoke to the concerns from the HPBA regarding the approval of aftermarket parts with each specific fireplace. The presentation relayed concerns regarding the proposed changes effects on the consumers, manufacturers, and inspectors. There was discussion following the presentation.

7. New Business:
   b. New Task Group on Chapter 3 Editorial Changes. At the urging of NFPA staff a Task Group was formed to deal with the use of terms that are no longer used in the body of the standard but are still defined in Chapter 3. The Committee asked for NFPA staff to put a list of the definitions that are no longer used in the body but are defined to be submitted to the Task Group for review prior to the next revision cycle. The Task Group consists of the following members:
      i. Tom Pierce (Chair)
      ii. Tom Heller
      iii. Tom Stroud
      iv. Paul Stegmeir

8. Old Business:
   a. Task Group on Rain Cap Height. The Committee decided not to make further changes to the document until the next revision cycle so that the public has sufficient time to review any new material.
b. **Task Group on Chapter 9.** The committee has closed this Task Group as all work has been completed.

c. **Task Group on Free-Standing Appliance Cleanouts.** Initial research has been performed but the Task Group requires more time to discuss the requirements and possible changes to the document for the next revision cycle.

d. **Task Group on Masonry Heaters.** The Task Group has recommended no changes but will continue to work on this topic.

e. **Task Group on NFPA 211/NFPA 31/NFPA 54.** The Task Group will prepare any necessary Public Inputs for the next revision cycle of NFPA 54 and prepare for the upcoming revision cycles of NFPA 211/NFPA 31.

9. **Next Meeting.** The committee will meet via teleconference to approve a Figure being drawn by the NFPA Art Department. The date of the teleconference will be determined after the image is completed. The next meeting following this teleconference will be the First Draft Meeting for the F2018 revision cycle. The date is still to be determined but will occur early 2017.

10. **Adjournment.** The meeting was adjourned at 4:15 p.m. March 19, 2015.
Attachment A
NFPA 211 Revision Cycle
Fall 2015

<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second Draft Meeting</td>
<td>March 18-19, 2015</td>
</tr>
<tr>
<td>Posting of Second Draft</td>
<td>July 17, 2015</td>
</tr>
<tr>
<td>Notice of Intent to Make a Motion (NITMAM)</td>
<td>August 21, 2015</td>
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<tr>
<td>Issuance of Consent Standard</td>
<td>October 16, 2015</td>
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<tr>
<td>NFPA Annual Meeting with CAMS</td>
<td>June 13-16, 2016</td>
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<tr>
<td>Issuance of Standard - with CAMS</td>
<td>August 4, 2016</td>
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