Technical Committee on Aircraft Fuel Servicing (AIF-AAA)

MEMORANDUM

DATE: February 13, 2014

TO: Principal and Alternate Members of the Technical Committee on Aircraft Fuel Servicing (AIF-AAA)

FROM: Barry Chase, NFPA Staff Liaison
       Office: (617) 984-7259   Email: BChase@nfpa.org

SUBJECT: AGENDA – NFPA 407 Pre-First Draft Meeting (Annual 2016)
          March 21, 2014, Web Meeting

1. Call to Order – March 21, 1:00 pm ET
2. Introductions and Attendance
3. Chairman Comments
4. Review Agenda
5. NFPA Staff Liaison Comments (New Process, Key Dates, etc…)
6. Approval of Previous Meeting Minutes
7. NFPA 407 First Draft Prep-Work
   a. Restructure of NFPA 407 (J. Souza)
   b. Electronic cigarettes
   c. API 1529
   d. Labelling on tanker cabs and fuel farms
8. Other Business
9. Next Meeting
10. Adjourn Meeting

Please submit requests for additional agenda items to the chair at least seven days prior to the meeting, and notify the chair and staff liaison as soon as possible if you plan to introduce any large-scale revisions at the meeting.

All NFPA Technical Committee meetings are open to the public. Please contact me for information on attending a meeting as a guest. Read NFPA’s Regulations Governing the Development of NFPA Standards (Section 3.3.3.3) for further information.

Additional Meeting Information:
If you have any questions, please feel free to contact Elena Carroll, Project Administrator at 617-984-7952 or by email ecarroll@nfpa.org.

C. Standards Administration
COMMITTEE ROSTER
(AIF-AAA)
Fred A. Cnota  
Chair  
Chicago Fire Department  
Chicago O'Hare Airport  
6934 West Highland Avenue  
Chicago, IL 60631-1735  
Alternate: Cristino Colon, Jr.  

Jeremy Souza  
Secretary  
Rhode Island Airport Corporation  
T. F. Green Airport Fire-Rescue  
2000 Post road  
Warwick, RI 02886  

John H. Bagnall  
Principal  
Burns & McDonnell Engineering Company  
PO Box 419173  
Kansas City, MO 64141  

Terry L. Bosserman  
Principal  
Bosserman Aviation Equipment, Inc.  
2327 State Route 568  
Carey, OH 43316-9583  

Mark Bourdeau  
Principal  
United Airlines Inc.  
1200 East Algonquin Road  
Elk Grove Township, IL 60007  

Paul E. Calderwood  
Principal  
City of Everett Fire Department  
10311 Inwood Drive  
Woburn, MA 01801  

Haydee Carlton  
Principal  
American Airlines  
3900 North Mingo Road  
Tulsa, OK 74116-5000  

Roy Creley  
Principal  
Lakes Region Environmental Inc.  
PO Box 1236  
Belmont, NH 03220  

Charles A. Davis  
Principal  
URS Corporation  
7650 West Courtney Campbell Causeway  
Tampa, FL 33607-1462  

John J. Demyan  
Principal  
Lehigh-Northampton Airport Authority  
1343 North Tacoma Street  
Allentown, PA 18109  

Dan Frank  
Principal  
Argus Consulting, Inc.  
1300 NW Jefferson Court, Suite 100  
Blue Springs, MO 64015  

Thomas D. Gambino  
Principal  
Prime Engineering, Inc.  
3715 Northside Parkway, N.W  
300 Northcreek, Suite 200  
Atlanta, GA 30327  

Howard M. Gammon  
Principal  
Gammon Technical Products Inc.  
2300 Highway 34  
Manasquan, NJ 08736-0400  
Alternate: James Gammon  

Nathan R. Gerlich  
Principal  
Southwest Airlines Company  
PO Box 36611, HDQ-7FM  
Dallas, TX 75235
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Details</th>
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<tr>
<td>Michael Kluttz</td>
<td>Principal</td>
<td>Robert and Company&lt;br&gt;229 Peachtree Street, NE&lt;br&gt;International Tower Suite 2000&lt;br&gt;Atlanta, GA 30303&lt;br&gt;Alternate: Larry Beasley</td>
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<tr>
<td>William E. Moody</td>
<td>Principal</td>
<td>Air BP&lt;br&gt;150 West Warrenville Road&lt;br&gt;Naperville, IL 60563-8473&lt;br&gt;American Petroleum Institute&lt;br&gt;Alternate: John C. Thurston</td>
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<tr>
<td>Michael Nightingale</td>
<td>Principal</td>
<td>Poole Fire Protection, Inc.&lt;br&gt;19910 West 161st Street&lt;br&gt;Olathe, KS 66062-2700</td>
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<td>Ronald F. Pattie</td>
<td>Principal</td>
<td>Skytanking USA Inc.&lt;br&gt;910 SE 17th Street, Suite 201&lt;br&gt; Ft. Lauderdale, FL 33316</td>
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<td>Cary Skinner</td>
<td>Principal</td>
<td>Aviation Fire Safety Consultants Inc.&lt;br&gt;5939 North West Circle Avenue&lt;br&gt;Chicago, IL 60631</td>
</tr>
<tr>
<td>Steve Thickstun</td>
<td>Principal</td>
<td>Advanced Fuel Systems&lt;br&gt;841 Alton Avenue&lt;br&gt; Columbus, OH 43219</td>
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<td>Larry Beasley</td>
<td>Alternate</td>
<td>Robert and Company&lt;br&gt;International Tower, Suite 2000&lt;br&gt;229 Peachtree Street, NE&lt;br&gt;Atlanta, GA 30303&lt;br&gt;Principal: Michael Kluttz</td>
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<td>Michael Loveridge</td>
<td>Principal</td>
<td>Aircraft Service International Group&lt;br&gt;PO Box 66131&lt;br&gt;Chicago, IL 60666</td>
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<td>Michael Motschman</td>
<td>Principal</td>
<td>Servisair &amp; Shell Fuel Services&lt;br&gt;10600 West Higgins, Suite 606&lt;br&gt;Rosemont, IL 60018</td>
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<td>Aldo Nuzzolese</td>
<td>Principal</td>
<td>Port Authority of New York &amp; New Jersey&lt;br&gt;241 Erie Street, Room 307&lt;br&gt;Jersey City, NJ 07310</td>
</tr>
<tr>
<td>Dana W. Potter</td>
<td>Principal</td>
<td>Massport Fire Department&lt;br&gt;Boston-Logan International Airport&lt;br&gt;1 Harborside Drive, Suite 200S&lt;br&gt;East Boston, MA 02128-2905</td>
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<td>Fred J. Stipkovits</td>
<td>Principal</td>
<td>Garsite Aviation Refueling Equipment&lt;br&gt;539 South 10th Street&lt;br&gt;Kansas City, KS 66105</td>
</tr>
<tr>
<td>Larry S. Weaver</td>
<td>Principal</td>
<td>Dellem Associates Inc.&lt;br&gt;16115 East Course Drive&lt;br&gt;Tampa, FL 33624-1123</td>
</tr>
<tr>
<td>Cristino Colon, Jr.</td>
<td>Alternate</td>
<td>Chicago Fire Department&lt;br&gt;4059 West Oakdale&lt;br&gt;Chicago, IL 60641&lt;br&gt;Principal: Fred A. Cnota</td>
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<td>James Gammon</td>
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<td>Alternate</td>
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<td>Barry D. Chase</td>
<td>7/29/2010</td>
<td>Staff Liaison</td>
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<td>John C. Thurston</td>
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MEETING MINUTES
(Sept. 14, 2010 ROC)
Microsoft Live Meeting/Conference Call

1. Meeting called to order by Fred Cnota at 12:10pm EST
2. Roll was called.
   Attendees (P = Principal, A = Alternate, G = Guest):
   Fred Cnota, P (Chair)
   Jeremy Souza, P (Secretary)
   Terry Bosserman, P
   Paul Calderwood, P
   Roy Creley, P
   John Demyan, P
   Michael Kluttz, P
   Michael Loveridge, P
   Michael Motschman, P
   Aldo Nuzzolese, P
   
   Cristiano Colon, A (Alt. to Fred Cnota)
   Carl Crosley, A (Voting for Haydee Carlton)
   
   Rick Hutson (ASA), G
   
   Jonathan Levin, NFPA Staff
   Barry Chase, NFPA Staff
   
3. Jeremy Souza was elected Secretary of the Committee.
4. Meeting minutes accepted from previous meeting
5. Public comments were reviewed and addressed
6. The Task Group on Bonding Procedure reported and was dissolved with no committee action.
7. The Task Group on Tunnel Use reported and the committee addressed the recommended actions.
8. Meeting opened to members for additional Committee Comments

A Task Group was created to research the requirements for alternative-fuel fueling vehicles and electronic components on fuel vehicles and to determine whether the material may be justifiably added at the Comment stage. The Task Group consisted of:

- Aldo Nuzzolese, Port Authority of New York and New Jersey (chair)
- Terry Bosserman, Bosserman Aviation Equipment, Inc
• Fred Cnota, Chicago Fire Department
• John Demyan, Lehigh-Northampton Airport Authority
• Chris Colon, Chicago Fire Department
• Chris Dukes, Garsite, Inc (potential)

Alternative Fueled Vehicles Task Group will report back to the full committee by October 15, 2010 at the latest with the results of their research.

9. Next meeting tentatively scheduled for Wednesday, October 20th, to hear the report of the Task Group on Alternative-Fuel Vehicles. Should the meeting not be needed, an email will be sent to cancel prior to the meeting.

10. The meeting was adjourned by Fred Cnota at 2:32pm.

Respectfully submitted,

Jeremy Souza