Day 1 – September 22, 2010 (Wednesday)

1. 8:00 am. Committee Chairman Jeffrey Knight called the meeting to order.
2. Committee members introduced themselves. The Committee has several new members.
   a. Members present (16 of 27). The following members were present:
      Jeffrey Knight, Chairman (U)  City of Newton, MA Fire Department
      Leo Martin, Secretary (SE)     Martin Electrical Code Consultants
      Douglas Aiken, Principal member (E) Lakes Region Mutual Fire Aid
      George Allen, New Principal Member (IM) R.B. Allen Company, Inc.
      Romeo Dupuis, New Principal Member (U) U.S. Department of Interior
      Sidney Early, Principal Member (IM) TLC Systems
      Emerson Fisher, Principal Member (IM) Intelligent Systems Services
      Paul Kahle, Principal Member (SE) Code Consultants, Inc.
      Robert Lapham, Principal Member (M) Signal Communications Corporation
      Max McLeod, Principal Member (M) Siemens Industry, Inc.
      Robert Meyers, New Principal Member (IM) East Coast Fire Protection
      Isa Saah, Principal Member (SE) The Protection Engineering Group
      Michael Strube, New Principal Member (M) King-Fisher Company, Inc.
      Cindy Tate, New Principal Member (U) Fort A.P. Hill Fire & Emergency Services
      Frank Topaz, Principal Member (M) Monaco Enterprises
      Allen Uhrine, New Alternate Member (M) Siemens Industry, Inc.
3. The committee observed a moment of silence for deceased member Bruce Allen. Bruce was a committee member since its formation.
4. Discussion of the Code revision process (Jeff Knight & Doug Aiken).
   a. Schedule
   b. Procedures
   c. Member responsibilities (communication, preparedness, etc.)
5. Review of the issues from the ITM summit meeting (Jeff Knight, Leo Martin).
6. History of the Public Emergency Alarm Reporting Committee (Jeff Knight, Doug Aiken, Emerson Fisher).
7. Discussion of the new layout of NFPA 72 (Jeff Knight, Leo Martin, Doug Aiken).
   New chapters
   a. Chapter 12 Circuits & Pathways
   b. Chapter 21 Emergency Control Functions & Interfaces
   c. Chapter 24 Emergency Communications
   d. Review of the layout of Chapter 27 Public Emergency Alarm Reporting
8. NFPA procedures, protocol & review on the use of the E-Committee web page (Richard Roux, NFPA staff).
   a. NFPA Code Making Committee procedure
   b. ANSI patent policy
   c. Guests & Special Experts must reveal any special interests
   d. Methods for submitting proposals (individual & committee)
   e. NFPA document & E-Committee page demonstration
   f. Discussion on the NFPA Fire & Life Safety conference, Orlando Hilton

9. Welcome and remarks from the TCC Chairman (Robert Schifiliti).
   a. Direction from the TCC to correlate the definition of Fire Command Center with other chapters.

10. Continue discussion of the new layout of NFPA 72 (item #7) Jeff Knight.
   e. Auxiliary Fire Alarm systems as they apply to Chapter 27.
   f. Other systems (CO detection, etc).
   g. Communication methods to the Public Emergency Alarm Reporting facility.
   h. Alarm processing equipment & remote location alarm processing.
   i. Public cable plant requirements.

11. Chairman directs committee members to review chapter 27, as well as others, for possible proposals for change. Particular attention to the following chapters.
   a. Chapter 3
   b. Chapter 10
   c. Chapter 12
   d. Chapter 14
   e. Chapter 21
   f. Chapter 23
   g. Chapter 24

12. Lunch Break 11:50 am.

13. Chairman Jeff Knight called the meeting to order at 1:15 pm.

14. Chairman Knight divided the committee into task groups to review 2010 NFPA 72 chapters.
   a. Testing & Maintenance – Emerson Fisher, Max Mcleod, Sid Early
   b. Definition of Fire command Center – Doug Aiken
   c. Chapter 12 – Jeff Knight, Robert Meyers, Romeo Dupuis
   d. Chapter 27 – Leo Martin, Paul Kahle
   e. ECS – George Allen, Allen Uhrine
   f. New Technologies – Mike Strube, Cindy Tate
   g. PEARS issues – Bob Lapham, Isa Saah, Frank Topaz
15. A motion was made and seconded to close the meeting for the day. Chairman Jeff Knight adjourned the meeting for the day @ 4:50 pm.

Day 2 – September 23, 2010 (Thursday)

8:10 am. Committee Chairman Jeffrey Knight called the meeting to order.

Members present (16 of 27). The following members were present:

Jeffrey Knight, Chairman (U)        City of Newton, MA Fire Department
Leo Martin, Secretary (SE)          Martin Electrical Code Consultants
Douglas Aiken, Principal member (E) Lakes Region Mutual Fire Aid
George Allen, New Principal Member (IM) R.B. Allen Company, Inc.
Romeo Dupuis, New Principal Member (U) U.S. Department of Interior
Sidney Early, Principal Member (IM) TLC Systems
Emerson Fisher, Principal Member (IM) Intelligent Systems Services
Paul Kahle, Principal Member (SE)   Code Consultants, Inc.
Robert Lapham, Principal Member (M) Signal Communications Corporation
Max McLeod, Principal Member (M)    Siemens Industry, Inc.
Robert Meyers, New Principal Member (IM) East Coast Fire Protection
Isa Saah, Principal Member (SE)      The Protection Engineering Group
Michael Strube, New Principal Member (M) King-Fisher Company, Inc.
Cindy Tate, New Principal Member (U) Fort A.P. Hill Fire & Emergency Services
Frank Topaz, Principal Member (M)   Monaco Enterprises
Allen Uhrine, New Alternate Member (M) Siemens Industry, Inc

1. Report from task groups
   a. Testing & Maintenance – Emerson Fisher reports ongoing progress. Several conflicts between definitions in Chapter 27 as compared to chapter 14, battery replacement time frame, as well as others.
   b. Definition of Fire Command Center – Doug Aiken reports he has contacted representatives from other committees. No progress yet, will report back when he has some feedback.
   c. Chapter 12 – Jeff knight reports progress.
   d. Chapter 27 – Leo Martin reports many areas in chapter 27 need attention. When the review list is complete it will be e-mailed to committee members.
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e. ECS – George Allen reports progress. George requested that he be appointed as the Chapter 27 liaison to ECS committee. Chairman Knight granted the request. Allen Uhrine expressed concerns about the way info is relayed between agencies.  
f. New technologies – Mike Strube reports several areas need attention to incorporate new technologies into the requirements of Chapter 27.  
g. PEARS issues – Bob Lapham reports progress and is in the process of preparing proposals.  
2. Doug Aiken reports conflicts with frequency of back-up power generator testing. NFPA 72 Chapter 27 requires weekly testing, NFPA 110 requires monthly testing, as well as possible conflicts with the requirements of NFPA 1221.  
3. Chairman Knight directed the task groups to complete their assignments and report him via e-mail no later than 5 pm on 10/15/10.  
4. Raymond Bigelow joined the meeting to report on issues from his committee.  
5. Robert Buckley joined the meeting to report on issues from his committee.  
6. Romeo Dupuis requested that Chairman Knight forward his power point presentation to committee members who request a copy. Chairman Knight agreed to send a copy to all who request a copy.  
7. A motion was made to close the meeting. The motion was seconded and Chairman Knight closed the meeting at 11:10 am.