Below is a list of the guidelines for displaying vehicles in exhibit space.

Automobiles or other fuel powered vehicles of any nature must adhere to the following guidelines:

- The show’s security provider must conduct a mandatory vehicle inspection of each vehicle, prior to their entry into the exhibit hall.
- All fuel tank openings shall be locked and sealed to prevent escape of vapors. Fuel tanks may not contain more than one half capacity or ten (10) gallons of fuel whichever is less.
- At least one battery cable must be removed from the battery used to start the vehicle engine. The disconnected battery cable must be taped.
- Battery charging is not permitted in the exhibit hall, at any time.
- Converters may not be used in lieu of a battery to power the ignition source.
- Batteries used to power auxiliary equipment are permitted to be kept in service.
- Fueling or de-fueling of vehicles is prohibited.
- Vehicles may not be moved during show hours, unless the OCFR Fire Marshal approves the movement in advance and a Fire Watch is in place.
- Motor Homes, boats and similar exhibited products with over 100 sq. ft. of covered area must be protected with a listed smoke alarm.

Exhibitors are required to abide by the rules and regulations of event, convention center and local city and state regulations.

Exhibiting Company: ___________________________ Exhibit Space #: _____________
Vehicle Make, Model, Description: ___________________________

Fuel Type or Electric: ___________________________

Contact: ___________________________
Phone: ___________________________ Email: ___________________________

On-site contact if different than above:
Contact: ___________________________ Cell: ___________________________

Exhibitor Signature: ___________________________ Date: ___________________________

Submit display authorization form to:
Theresa Urbanczyk
Phone: 630-271-8231
Fax: 630-271-8234
Email: turbanczyk@rocexhibitions.com

Deadline for submittal - Tuesday, May 15, 2020
DIRECT MOBILE UNITS / MOTORIZED VEHICLES

Exhibitors or agents with mobile or motorized equipment will require guidance to their respective booths. This guidance is required and provided by The Freeman Companies to prevent damage that may occur to exhibits, or property of others, or when necessary to move crates that may be in the aisles.

Exhibitors may drive their motorized equipment in and out of the exhibit areas or have The Freeman Companies supply an operator when available.

**SPOTTING FEE**

<table>
<thead>
<tr>
<th>Mobile Units*</th>
<th>$189.25 PER UNIT (Round Trip)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motorized Vehicles</td>
<td>$189.25 PER UNIT (Round Trip)</td>
</tr>
</tbody>
</table>

**PLUS TAX 6.5%**

*NOTE: Mobile units will be assessed a "one time" spotting charge in addition to a one hour forklift/operator charge, (See Material Handling Equipment Labor form) each way for unloading and loading. Motorized equipment is defined as a tractor, forklift, crane, etc. arriving at the exhibit hall that can be driven to the booth location under its own power.

Number of units:_________ Type:__________________________________

Dimensions of Largest Unit:
Height_______ Width_______ Length ___________ Weight ______________

Will you require a crane of forklift?_____________
(*See Material Handling Equipment Labor Form)

Comments/Special Handling Requirements:__________________________